

Assistant Professor of Music Therapy (Ref: CAS-APMT)

Summary: Queens University of Charlotte invites applications for a position as Assistant Professor of Music Therapy to contribute to the Music Therapy and Music undergraduate programs in the Department of Art, Design and Music within the College of Arts and Sciences. Where experience and accomplishments warrant, the appointment may be offered with tenure at the rank of associate or full professor. This is a full-time, tenure-track position, beginning **August 2019**, reporting to the Executive Director of the Department of Art, Design and Music.

This position is exempt from provisions of the Fair Labor Standards Act (FLSA) and is not eligible to earn overtime pay or compensatory time off for additional hours worked.

Essential Duties and Responsibilities

This position will

- Teach undergraduate classes in Music Therapy and Music
- Help develop challenging and applicable courses
- Maintain scholarship in one's field
- Perform service for the department, university and the greater Charlotte community
- Support university strategic plans and priorities and admissions initiatives.
- Teaching in The General Education program.
- Teaching load is 12 contact hours per semester.

Experience, Knowledge and Skills Required

- A Ph.D. in Music Therapy or a Ph.D. in Music Education with a specialization in Music Therapy is required. ABD will also be considered. The candidate must be CBMT certified.
- Preference will be given to candidates with prior undergraduate teaching experience, a rich portfolio of research and a demonstrated commitment to teaching excellence.
- Candidates must have three to five years of clinical and supervision experience. Additional preference will be given to candidates who can teach in the music program.

See next page for Application Process

Queens values campus diversity and demonstrates this in campus initiatives; we encourage members of historically under-represented groups to apply for positions, and we seek candidates who will contribute to the climate and body of diversity at the university.

Application Process

Applications received before **January 15, 2019** will be given full consideration.

Qualified candidates should submit via email to academicjobs@queens.edu the following:

- (1) a cover letter,
- (2) current resume or curriculum vitae,
- (3) link to online portfolio,
- (4) a teaching philosophy statement,
- (5) complete contact information for 3 professional references

Be sure to include "**REF: CAS-APMT**" and **YOUR NAME** in your email subject line.

(Example: REF: CAS-APMT, Robin Smith)

Only candidates who best match the requirements of job will be contacted. The position will be removed from the website once an offer is extended and accepted, or when a sufficient candidate pool is identified. Due to limited staff resources, phone calls cannot be accepted or returned.

About Queens

Queens is a private, co-ed, Presbyterian-affiliated university with 2,600 undergraduate and graduate students. It operates the College of Arts and Sciences, the McColl School of Business, the Wayland H. Cato Jr. School of Education, the James L. Knight School of Communication, and the Andrew Blair College of Health, and the Presbyterian School of Nursing. Queens may be found at <http://www.queens.edu>.

Queens offers medical, dental and vision insurance, domestic partner benefits, defined contribution retirement plan and supplemental retirement plan, tuition remission, Queens-paid life insurance, supplemental life insurance, dependent

life insurance, accidental death and dismemberment insurance, flexible spending accounts (medical, dependent care, Health Savings Account), long-term disability leave, paid Parental Leave, FMLA leave upon eligibility, reduced cost meals at Morrison Dining Hall, employee assistance program (EAP), free fitness center access.

Queens University of Charlotte is an equal opportunity employer and is firmly committed to supporting and celebrating all forms of diversity. Queens does not discriminate on the basis of race, color, gender, sex (including pregnancy, child birth and conditions related to pregnancy or child birth), sexual orientation, gender identity or expression, religion, age, national origin, disability, political beliefs, veteran status, genetic information or any characteristic protected by law in the administration of its educational and admissions policies, scholarship and loan programs, athletic programs, employment and hiring policies, or other University-administered programs. Any individual with a disability who needs any reasonable accommodation under the Americans with Disabilities Act to apply for a position or otherwise to participate in Queens' job search/selection process should contact the Director of Human Resources at 704.337.2297 or hr@queens.edu.

Physical Requirements of the Position *(with or without reasonable accommodation)*

- **Eye-Hand Coordination:** Requires hand-eye coordination and manual dexterity sufficient to operate a computer keyboard, laboratory equipment, copier, calculator and other office equipment.
- **Talking:** Especially where one must frequently convey detailed or important instructions or ideas accurately, loudly, or quickly.
- **Repetitive Motion:** Movements frequently and regularly required using the wrists, hands, and/or fingers.
- **Average Hearing:** Able to hear average or normal conversations and receive ordinary information.
- **Average Visual Abilities:** Average, ordinary, visual acuity necessary including close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.
- **Physical Strength:** Will regularly be required to sit, use hands to finger, handle or feel objects, tools and controls reach with hands and arms. Must be able to stand, walk, stoop, kneel, or crouch. Must regularly lift and/or move up to 10 pounds, and occasionally lift and/or move up to 20 pounds.
- **Cognitive/Emotional:** Ability to critically think and concentrate. Must be able to respond quickly to changes in conditions – 75-100% of the time.

Working Conditions

Work is performed in classrooms, outdoors and laboratory environments, and in offices involving contact with students, faculty, staff, parents, service providers and vendors. Work has deadlines, multiple interruptions, high volume, and may be stressful at times.

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The above description is not intended to be an all-inclusive list of the duties and responsibilities of this positions, nor are they intended to be such a listing of the skills and abilities required to do the job. Rather, they are intended to describe the general nature of this position.