

Adjunct Faculty: Geology (Ref: ADJ-GEO)

Summary: Queens University of Charlotte invites applications for an adjunct faculty instructor position in the **Environmental Science and Chemistry Department** to teach one section of ENV 210 Introduction to Geology.

Essential Duties and Responsibilities

Primary teaching responsibilities will include undergraduate geology lecture and lab in the College of Arts and Sciences, including set-up of lab equipment, supervision of students during lecture and lab activities, and assessment of student performance. *This position is exempt from provisions of the Fair Labor Standards Act (FLSA) and is not eligible to earn overtime pay or compensatory time off for additional hours worked.*

Experience, Knowledge and Skills Required

- Candidates must have at least 12 graduate hours in Geology or a related discipline; a master's or Ph.D. degree in Geology is preferred.
- Ideal candidates will have excellent oral communication skills, evidence of high-quality teaching effectiveness in undergraduate teaching, and experience teaching introductory Geology and supervising students in a laboratory setting.
- A successful candidate should have a passion for teaching, the ability to work with both traditional and adult students, and the ability to connect with students at all levels of proficiency.
- We prefer candidates who are available to teach classes during the day but will consider those who can teach night classes.

Queens values campus diversity and demonstrates this in campus initiatives; we particularly encourage members of historically under-represented groups to apply.

Application Process

Qualified candidates should submit via email to hr@queens.edu the following

- (1) a letter of interest,
- (2) current resume or curriculum vitae,
- (3) contact information for 3 professional references

Be sure to include "**REF: ADJ-GEO**" and **YOUR NAME** in your email subject line.

(Example: REF: ADJ-GEO Robin Smith)

Only candidates who best match the requirements of job will be contacted. The position will be removed from the website once an offer is extended and accepted, or when a sufficient candidate pool is identified. Due to limited staff resources, phone calls cannot be accepted or returned.

About Queens

Queens University of Charlotte is a private, co-ed, Presbyterian-affiliated comprehensive university with a commitment to both liberal arts and professional studies. Located in the heart of historic Charlotte, Queens serves approximately 2,500 undergraduate and graduate students through its College of Arts and Sciences, the McColl School of Business, the Andrew Blair College of Health and Presbyterian School

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of Nursing, the Wayland H. Cato, Jr. School of Education, and the James L. Knight School of Communication. Additional information about Queens may be found at <http://www.queens.edu>.

Queens University of Charlotte is an equal opportunity employer and is firmly committed to supporting and celebrating all forms of diversity. Queens does not discriminate on the basis of race, color, gender, sex (including pregnancy, child birth and conditions related to pregnancy or child birth), sexual orientation, gender identity or expression, religion, age, national origin, disability, political beliefs, veteran status, genetic information or any characteristic protected by law in the administration of its educational and admissions policies, scholarship and loan programs, athletic programs, employment and hiring policies, or other University-administered programs. Any individual with a disability who needs any reasonable accommodation under the Americans with Disabilities Act to apply for a position or otherwise to participate in Queens' job search/selection process should contact the Director of Human Resources at 704.337.2297 or hr@queens.edu.

Physical Requirements of the Position (*with or without reasonable accommodation*)

- **Eye-Hand Coordination:** Requires hand-eye coordination and manual dexterity sufficient to operate a computer keyboard, laboratory equipment, copier, calculator and other office equipment.
- **Talking:** Especially where one must frequently convey detailed or important instructions or ideas accurately, loudly, or quickly.
- **Repetitive Motion:** Movements frequently and regularly required using the wrists, hands, and/or fingers.
- **Average Hearing:** Able to hear average or normal conversations and receive ordinary information.
- **Average Visual Abilities:** Average, ordinary, visual acuity necessary including close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.
- **Physical Strength:** Will regularly be required to sit, use hands to finger, handle or feel objects, tools and controls reach with hands and arms. Must be able to stand, walk, stoop, kneel, or crouch. Must regularly lift and/or move up to 10 pounds, and occasionally lift and/or move up to 20 pounds.

Working Conditions

Work is performed in classrooms, outdoors and laboratory environments, and in offices involving contact with students, faculty, staff, parents, service providers and vendors. Work has deadlines, multiple interruptions, high volume, and may be stressful at times.