

Assistant Professor of Communication (Ref: KSC-ASST18)

The **James L. Knight School of Communication** at Queens University of Charlotte seeks an energetic, collaborative faculty member who will contribute to the student experience and the School in a one-year contract to teach courses in its undergraduate and graduate programs. This position **begins August 15, 2018**.

The School operates with an endowment from the Knight Foundation and its mission is to prepare consumers and creators of communication messages to become engaged citizens, advocates and leaders in the communities they serve. It offers undergraduate majors in communication and multimedia storytelling, as well as minors in the areas of organizational, health, and sports communication, media studies and popular culture, and journalism. In addition, the School supports a Master of Arts degree in communication in both campus and online platforms.

We welcome applicants with a broad range of communication knowledge and experience who can contribute across Queens' undergraduate and graduate curriculum areas, but especially invite those who can offer expertise in at least one of the following areas: strategic communication, journalism or social/digital media.

This position is exempt from provisions of the Fair Labor Standards Act (FLSA) and is not eligible to earn overtime pay or compensatory time off for additional hours worked.

Qualifications

The rank of appointment will be commensurate with candidate qualifications.

The successful candidate will possess:

- An earned master's degree in Communication or a related field by the time of application; preference given to applicants who are ABD or have an earned Ph.D.
- Preference given to applicants who possess expertise in at least one of the following areas: strategic communication, journalism or social/digital media.
- Ability to connect with a diversity of student learners.
- Knowledge of effective and innovative teaching methods.
- A record of effective teaching and demonstrated commitment to engaged student learning.
- Experience teaching online courses desirable.

Application Instructions:

Qualified candidates should submit via email to **hr@queens.edu** all of the following in (.doc) or (.pdf) format.

- a letter of interest,
- curriculum vitae
- the names and contact information for three (3) professional references

Be sure to include "**REF: KSC-ASST18**" and Your Name in your email Subject Line. (Example: REF: KSC-ASST18, Shawn Smith).

Applications received by June 1, 2018 will receive first consideration. Queens will continue to accept applications until the position is filled.

Benefits

Queens offers medical (PPO or a high deductible option with Health Savings Account), dental and vision insurance, domestic partner benefits, defined contribution retirement plan and supplemental retirement plans, tuition remission, Queens-paid life insurance, supplemental life insurance, dependent life insurance, accidental death and dismemberment insurance, flexible spending accounts (medical, dependent care, qualified transportation expense), long-term disability leave, critical illness insurance, legal insurance, pet insurance, parental leave, FMLA leave (upon eligibility), reduced-cost meals at Morrison Dining Hall, employee assistance program (EAP), wellness programs.

About Queens

Queens University of Charlotte is a private, co-educational, Presbyterian-affiliated comprehensive university located in the heart of Myers Park in Charlotte, North Carolina, and is consistently ranked in the top tier of Southern Regional Masters Universities. The university has over 2,500 undergraduate and graduate students in programs offered by the College of Arts and Sciences, the McColl School of Business, the James L. Knight School of Communication, the Wayland H. Cato Jr. School of Education, the Andrew Blair College of Health and the Presbyterian School of Nursing. Additional information about Queens University of Charlotte may be found at <http://www.queens.edu>

Queens University of Charlotte is an equal opportunity employer and is firmly committed to supporting and celebrating all forms of diversity. Queens does not discriminate on the basis of race, color, gender, sex (including pregnancy, child birth and conditions related to pregnancy or child birth), sexual orientation, gender identity or expression, religion, age, national origin, disability, political beliefs, veteran status, genetic information or any characteristic protected by law in the administration of its educational and admissions policies, scholarship and loan programs, athletic programs, employment and hiring policies, or other University-administered programs.

Any applicant for employment who needs any reasonable accommodation under the Americans with Disabilities Act should contact the Director of Human Resources (704.337.2297 or hr@queens.edu).

Only candidates who best match requirements of job will be contacted. The position will be removed from the website once an offer is extended and accepted, or when a sufficient candidate pool is identified. Due to limited staff resources, phone calls cannot be accepted or returned.

Physical Requirements (with or without reasonable accommodation)

- Visual Abilities: Read reports, create presentations and use a computer system – 75-100% of the time.
- Hearing: Hear well enough to communicate with co-workers, vendors and students – 75-100% of the time.
- Dexterity, Grasping, Feeling: Write, type and use the telephone, copier, and computer systems – 75-100% of the time.
- Mobility: Open files and operate office machines; move between departments and attend meetings across campus – 75-100% of the time
- Talking: Frequently convey detailed or important instructions and ideas accurately, loudly, or quickly – 75-100% of the time.
- Lifting, Pulling, Pushing: Exert up to 30 pounds for force occasionally, and/or up to 20 pounds of force frequently, and/or up to 10 pounds of force constantly to move objects – 50-74% of the time.
- Cognitive/Emotional: Ability to critically think and concentrate. Must be able to respond quickly to changes in conditions – 75-100% of the time.

Work Conditions

- Work is performed in classroom and office environments, involving contact with students, faculty, staff, parents, service providers and vendors.
- Work has deadlines, interruptions, and may be stressful at times.
- Work may involve teaching evening courses to accomplish objectives of the position.