

Financial Services Access Code

Student Name: _____

Home Address: _____

Phone: _____ Student ID: _____

Desired Access Code: _____

(Any combination of letters or numbers, limited to 15 characters and spaces)

Important things to remember:

1. Student Financial Services staff and counselors WILL NOT provide ANY information to ANY individual not able to confirm this Access Code. Please ensure that the individuals you wish to receive your financial information know your Access Code.
2. You may change your Access Code at any time by submitting a new form to the Office of Student Financial Services.
3. The Access Code is valid for the entirety of your academic career at Queens unless you choose to change it. This form does not have to be completed more than once.

Student's Signature

Date

SEND COMPLETED FORM TO: **Office of Student Financial Services**
Queens University of Charlotte
1900 Selwyn Avenue
Charlotte, NC 28274
Fax (704) 337-2416