

The Pauline Lewis Hayworth College

In addition to the traditional Undergraduate Program of day classes, Queens University of Charlotte also offers a baccalaureate degree program and continuing education opportunities through the Pauline Lewis Hayworth College.

Hayworth College serves working adults in the Charlotte area who wish to earn or complete their degree attending classes in the evenings or on weekends. Some online classes are also available. The degree requirements differ from those in the traditional program, as do some of the services offered.

Through Hayworth College, the College of Arts & Sciences and the Schools of Business, Communication, Education and Nursing offer a program of classes leading to the Bachelor of Arts and Bachelor of Science in Nursing degrees. Nine majors are offered.

- The College of Arts & Sciences offers majors in American Studies, Computer Information Systems, English, Human and Community Services, Interior Design and Psychology.
- The McColl School of Business offers the major in Business Administration.
- The Presbyterian School of Nursing offers the major in Nursing through Hayworth College. However, all of the requirements for this major cannot be completed in evening and weekend classes; clinical courses are offered only during the day.
- The School of Education offers the major in Elementary Education, as well as courses for teacher licensure. It is possible for a student to take all course required for secondary licensure in English in Hayworth College.
- The School of Communication offers the major in Organizational Communication.

In addition the Bachelor of Arts degree with a major in Radiologic Technology is available to the student who is certified by the American Registry of Radiologic Technologists.

Hayworth College also admits students as non-degree candidates who wish to take courses for personal or professional enrichment.

ADMISSION

Prospective students who are interested in a traditional undergraduate program of day classes should see the section of the Catalog on Undergraduate Admissions and The Undergraduate Program.

Hayworth College welcomes students who wish to begin college for the first time, complete a first or second bachelor's degree, or just take a particular course. Hayworth College recognizes that an adult learner's previous academic performance often cannot predict his or her ability to be academically successful in the present. Motivated adult learners are therefore allowed to demonstrate their ability to succeed in the challenging academic environment at Queens, with continued enrollment contingent upon performance.

Applications for admission may be obtained by writing the Admissions Office, Queens University of Charlotte, 1900 Selwyn Avenue, Charlotte, North Carolina 28274 or by calling 704 337-2314, or by email: hayworth@queens.edu or by visiting www.queens.edu.

Campus Visits

Students seeking information about the University are encouraged to visit the campus and the Hayworth Admissions Office. The office is open from 9am-6pm, Monday through Thursday, and 9am-4:30pm on Fridays. Appointments can be made outside of regular office hours by calling 704 337-2314.

Application Deadline

While there are no deadlines for application, prospective students should apply for admission as early as possible. The Admissions Office will act on an application as soon as all required information has been received. The Registrar will evaluate the transcripts of accepted candidates only after all college transcripts have been received and a candidate has been fully accepted. Admission to Hayworth College does not require SAT scores or a medical history. Students admitted to Hayworth College are not required to take foreign language or mathematics placement tests.

Requirements for Admission

To be considered for admission as a degree candidate, prospective students must submit the following:

- one official high school transcript OR official evidence of a high school diploma or the equivalent
- a written statement describing your reasons for attending Queens University of Charlotte
- two official academic transcript(s) from all colleges or universities previously attended
- a completed application form and a \$40 application fee

Probational Admission

Students accepted on probation must meet the requirements as outlined in their acceptance letter in order to continue enrollment at Queens.

Conditional Admission

Students who are conditionally admitted to the University must meet the requirements for full acceptance in order to continue taking courses at Queens. Conditionally admitted students are not eligible to receive financial aid until their file is complete and they are fully accepted.

Admission to Pursue a Second Baccalaureate Degree

Students who hold an undergraduate degree, either from Queens or from another accredited institution, may obtain a second baccalaureate degree from Queens, provided the major is different from that of the original degree. Such students must meet all degree requirements stipulated for transfer students except the residency requirement is reduced to 30 semester hours. Queens alumni who wish to add a second major within the same baccalaureate degree may do so by fulfilling the requirements for that major as stipulated in the catalog for the year of re-entry to Queens.

Evaluation of Transferred Credit

When a student enters Queens with prior academic credit from a regionally accredited institution, the Registrar evaluates those credits for transfer and determines the student's class status. The Registrar's evaluation of transferred credits will also determine whether or not any transferred courses are equivalent to any courses at Queens. For full information on Prior Learning Assessment see page 25.

Non-Degree Students

A non-degree student is a student who is admitted to the University without the expectation that he or she will earn a degree. Unless enrolled in a specific program, non-degree students who have never earned a bachelor's degree may attempt a cumulative total of no more than 15 credit hours after which they must apply for regular admission as a degree candidate or receive special permission to continue enrollment. Non-degree students must comply with all University regulations, and must maintain a 2.000 grade point average to continue their enrollment.

Application

To apply as a non-degree student, the following materials are required:

- evidence of a high school diploma or the equivalent, or proof of most recently awarded degree
- a completed application form and a \$40 application fee
- any additional documentation requested by the admissions office.

Transient Students

Degree candidates at another college or University taking courses at Queens by special arrangement, with the intention of transferring those courses back to their home school are considered “transient students.” Transient students must comply with all college regulations and must maintain a “C” average to continue enrollment. To apply as a transient student, the following materials are required:

- a letter from the Registrar of the student's home institution verifying that the student is in good standing and has permission to take courses at Queens University of Charlotte
- a completed application form and a \$40 application fee.

THE HONOR CODE

The Honor Code of Queens University of Charlotte is at the heart of our commitment to integrity and academic freedom. The Honor Code is binding on all members of the University community and applies to all phases of life at the University. Queens students are responsible for their personal conduct at all times and shall be subject to discipline, including possible suspension, for behavior that discredits themselves or the University.

As a commitment to this system of honor, students are asked to sign the Honor Code as part of their application for admission. The Honor Code incorporates two different pledges of student conduct: the academic pledge and the community pledge. In addition, it embodies the individual's commitment to developing a community of honor, including taking action against those who violate the Honor Code:

As a member of the Queens University of Charlotte community, I will endeavor to create a spirit of integrity and honor for its own sake at Queens University of Charlotte.

Academic Pledge: *I pledge truthfulness and absolute honesty in the performance of all academic work.*

Community Pledge: *I pledge to be truthful at all times, to treat others with respect, to respect the property of others, and to adhere to University policies.*

Accepting both the privileges and responsibilities of living by this code of honor, I resolve to uphold this code and not to tolerate any violations of its spirit or principles.

Violations of the Honor Code include, but are not limited to, cheating, lying, theft, unprofessional behavior and academic dishonesty. Two examples of the latter are plagiarism, the use of another's words or ideas without giving credit to the source, and computer misuse, including accessing, transferring or altering information without authorization.

Suspected violations of the Honor Code by a Hayworth College student should be reported to the Dean of Hayworth College and will be heard by the Hayworth College hearing board.

THE ACADEMIC PROGRAM

Degree

The majors offered through Hayworth College that lead to the Bachelor of Arts (BA) degree are American Studies, Elementary Education, Business Administration, Computer Information Systems, English, Human and Community Services, Organizational Communication and Psychology. The external major in Radiologic Technology also leads to the Bachelor of Arts degree. The major in Nursing leads to the Bachelor of Science in Nursing (BSN) degree.

Major Program of Study

Each student must complete the requirements for a major in addition to completing the Proficiency and Foundation requirements below. The purpose of a major is to give the student an opportunity to achieve an appropriate level of mastery in a field of study.

University College or School

College of Arts and Sciences

McColl School of Business

Presbyterian School of Nursing

School of Education

School of Communication

Major(s) Offered in Hayworth College

American Studies Major (BA)

Computer Information Systems Major (BA)

English Major (BA)

Human and Community Services Major (BA)

Interior Design Major (BA)

Psychology Major (BA)

Religion Major (BA)

Business Administration Major (BA)

Nursing Major (BSN) for Prelicensure Students

RN-to-BSN Program

RN-to-MSN Program

Elementary Education Major (BA)

Post-Baccalaureate Teacher Licensure Programs

Organizational Communication Major (BA)

Minors

An undergraduate program of study may include one or more minors in a department or departments other than the major. The minor consists of a minimum number of hours and a prescribed program of courses described in detail under each discipline offering a minor. A minor is not required.

Elective Courses

In consultation with the advisor a student chooses elective courses to complete the number of hours required for graduation. Electives offer the student the opportunity to augment the major field of study with collateral areas of knowledge or to explore areas or skills quite distinct from the major.

Independent Studies and Directed Readings

Under the direction of a member of the faculty and with the approval of the academic advisor, students may undertake directed readings or an independent study of a topic of interest to the student and germane to the student's program of study. This study may take one of several forms, including projects, individual research or directed readings. To register for an Independent Study or Directed Reading course, the student must submit a course proposal form to the HC Office of Academic Affairs two months prior to the end of the drop/add period. A registration form must also be completed. To initiate an independent study, the student should first confer with the chair of his or her major department.

Teacher Licensure

In addition to a major in Elementary Education, the School of Education offers the courses necessary to earn a North Carolina Class "A" teacher license in secondary education (grades 9-12) in English through Hayworth College. All requirements can be taken during the evening/week-end with the exception of the student teaching practicum.

If a student is able to take day classes it is also possible to obtain licensure in French or Spanish (grades K-12) and math, biology, history or social studies (grades 9-12).

All programs are approved by the North Carolina Department of Public Instruction and the National Council for Accreditation of Teacher Education (NCATE), allowing the possibility of licensure reciprocity with other states.

DEGREE REQUIREMENTS

Minimum Hours for the degree

Hayworth College students are required to earn a minimum of 120 credit hours for a baccalaureate degree.

General Education requirements

Hayworth College students are required to complete the Hayworth College general education requirements stipulated below.

The Major Hayworth College

Students are required to complete all major requirements in at least one major offered through Hayworth College.

Residency Requirements

Every student earning their first baccalaureate degree must complete at least 45 of the minimum credit hours required for graduation at Queens University of Charlotte, except for second degree candidates and students in the RN-to-BSN program.

RN-to-BSN Candidates

RN-to BSN candidates must complete at least 36 credit hours at Queens in order to graduate from Queens.

Second Degree Candidates

Degree candidates who already hold a baccalaureate degree from an accredited institution must complete at Queens only 30 of the 122 credit hours required for graduation. For Queens' graduates pursuing a second degree from Queens, these hours must be in addition to the hours earned for the first degree.

Residency for Graduation with Honors

A student must have completed at least 60 credit hours at Queens in order to be eligible for graduation with honors.

GENERAL EDUCATION REQUIREMENTS

PROFICIENCY REQUIREMENTS

Writing Proficiency

A student must enroll in and successfully complete two composition courses, ENGL110 and ENGL120, in order to graduate. These courses must be completed in the first year at Queens.

Mathematics Proficiency

A student must successfully complete one 3-credit hour college level mathematics course or place into Calculus I. A mathematics placement test is not required for Hayworth College students.

Computer Proficiency

A student must successfully complete or test out of CIS110, or transfer comparable course credit.

FOUNDATION REQUIREMENTS

A minimum of 31 credit hours of foundation courses from the areas below must be earned for a bachelor's degree in Hayworth College. A course which satisfies a major requirement may not also be used to satisfy a foundation requirement. However, prerequisite courses to a major may be used to satisfy foundation requirements. Majors in American Studies should choose foundation courses in non-American topics.

Area I: Natural Sciences

A student must earn at least seven credit hours in two approved science courses, at least one of which must be a laboratory science course carrying a minimum of four semester hours of credit.

Area II: Fine Arts

A student must earn at least three credit hours in the fine arts, chosen from art or music. Studio courses may not be applied to the fine arts requirement.

Area III: Humanities

A student must earn at least six credit hours in humanities, chosen from two of the following disciplines: History, Literature and Philosophy-Religion.

Area IV: Social and Behavioral Sciences

A student must earn at least six credit hours in the social or behavioral sciences, chosen from two of the following disciplines: Psychology, Sociology, Political Science or Macroeconomics.

Area V: International Issues

A student must earn at least three credit hours in a course designated as an International Issues course.

Area VI: General Education Electives

A student must earn at least six additional credit hours in courses chosen from Foundation Areas I-IV above. The courses must be selected from different areas.

THE COLLEGE OF ARTS AND SCIENCES

American Studies Major

The American Studies major is an interdisciplinary field of study which leads to the Bachelor of Arts degree. Strongly based in the historical study of the culture of the United States, both past and present, the American Studies major explores the distinct characteristics of that which is considered "American" today. The program seeks to promote deeper understanding of forces influencing individuals and world society. Students are encouraged to examine the factors shaping American civilization through flexible but interrelated study of a number of elective courses. These courses, drawn from such varied disciplines as Economics, Social Sciences, Literature, Fine Arts and History, permit analysis and evaluation of the American experience from various perspectives. The major is designed to enable students to integrate the knowledge and research technology from related academic areas into a coherent whole.

The American Studies major is an excellent foundation for many occupations, professional careers, and graduate studies. Possible careers include business, public administration, law and foreign service. Graduate degrees in American Studies are available at an increasing number of universities.

To earn a Bachelor of Arts degree with a major in American Studies, a student must take at least 36 credit hours of courses in American History, Arts, Literature and Political and Social Sciences. Each student, in consultation with an advisor, carefully plans a total program of study designed to enable the graduate to take advantage of exciting new opportunities in the field. The student is encouraged to explore significant interrelationships among the various disciplines.

Requirements for the Major in American Studies are:*Core:*

AMST 201 Introduction to American Studies

HIST 203 American History to 1877

HIST 204 American History since 1877

ENGL 230 American Literature 1620-1865

ENGL 240 American Literature 1865-Present

Humanities Requirement:

Students must take one 300 or 400 level courses in American History, American Literature or Communication, or Philosophy-Religion courses with an American theme or topic.

Social Science Requirement:

Students must take two social science courses in an American related topic.

Fine Arts Requirement:

Students must take two fine arts courses in an American related topic.

American Studies Requirement: Students must take American Studies 300: Topics in American Studies at least once.

Capstone Requirement:

Students must take one other 300 or 400 level course from any area with an American theme or topic.

Total credit hours: 36

American Studies Minor

At least 18 credit hours are required for the minor. Students who minor in American Studies may use no more than 3 credit hours of minor requirements to fulfill general education requirements.

Requirements for the Minor in American Studies are:

- AMST 201 Introduction to American Studies
- HIST 203 The United States to 1877 or HIST 204 The United States since 1877
- ENGL 230 Survey of American Literature or ENGL 240 American Literature 1865-Present
- AMST 300 Topics in American Studies
- One 300-400 level course chosen from American history or American literature
- One course in an American field chosen from Art, Music, Drama, Political Science, Economics, Sociology or Anthropology.

Computer Information Systems Major

The Department of Mathematics and Computer Information Systems offers the Computer Information Systems major through the Hayworth College program.

Careers

A major in Computer Information Systems provides the student with a broad liberal education to design and develop information systems for organizations in both the private and public sectors of the economy. The program provides students with both the skills needed for entry-level positions in the information technology (IT) industry as well as a broad perspective on the role and nature of information systems necessary for career advancement in positions of management and leadership.

One in seven American workers is employed in Information Systems (IS)/ Information Technology (IT). Nine of every ten IS/IT professionals work for a non-IT company. The information technology (IT) industry is one of the fastest growing sectors of the global economy. Thousands

of positions are available around the world, and the demand for qualified IT professionals far exceeds the supply. IT professionals design, develop, support and manage computer software, hardware, and networks, such as the Internet. There are many opportunities to function as a systems analyst, network engineer, database administrator, systems integrator or consultant in industry, government or not-for-profit organizations.

The Major

The Computer Information Systems major allows students to select an area of specialization through the choice of a minor. Examples include, but are not limited to the following: a student interested in the business applications of Computer Information Systems can choose the business concentration; a student interested in the graphical design aspects of Computer Information Systems can choose a concentration in art; a student interested in writing system specifications and user documentation can choose a concentration in English; a student interested in quantitative applications of Computer Information Systems can choose a concentration in mathematics; a student interested in human-machine interfaces and technology adoption can choose a concentration in Psychology.

Requirements for the major in Information Systems are:

CIS 270 Introduction to Computer Information Systems
 CIS 310 Applications Programming I
 CIS 330 Applications Programming II
 CIS 350 Systems Analysis, Design and Implementation
 CIS 370 Database Management Systems
 CIS 410 Networking and Telecommunications
 CIS 450 Project Management
 CIS 470 Senior System Project
 CIS 490 Current Issues in Computer Information Systems
 MATH 105 Finite Math (or department approved Math substitution)
 PHIL 204 Introduction to Logic
 PSYC 310 Applied Psychology
Plus two additional Computer Information Systems Electives

Computer Information Systems Minor

Requirements for the minor in Information Systems are:

CIS 270 Introduction to Information Systems
 CIS 310 Applications Programming I
 CIS 350 Systems Analysis, Design and Implementation
 CIS 370 Database Management Systems
Plus two additional Computer Information Systems Electives

English Major

The English major is offered through Hayworth College by the College of Arts and Sciences' Department of English-Drama. The English major leads to the bachelor of arts degree. There are two areas of specialization - literature and creative writing - each offering additional skills as well as preparation for further study in a range of graduate programs.

Teacher Licensure

A student who majors in English may obtain a teaching license at the secondary level within the baccalaureate program. See the School of Education for more information.

Prerequisites:

Two courses at the 200 level are prerequisite to all English courses numbered 300 or above unless special permission is obtained from the department. Special consideration will be given, in certain cases, to non-English majors who desire to take courses numbered 300 or above. ENGL 110 and 120 (or the equivalent) are prerequisite to all other courses in the English Department.

Literature and Creative Writing Tracks

English majors choose one of two tracks: Literature or Creative Writing. The tracks allow students to concentrate on their area of interest after the Core courses for the major are completed. It is also possible to complete both tracks by taking all of the courses required for each track.

The requirements for the Literature track give students a comprehensive background in all periods and genres of literature in survey courses as well as in-depth study of a wide variety of literary works in advanced seminar-style courses. Critical theory and analysis as well as research and writing form the foundation of the Literature track. *Students in this track are strongly encouraged to take more than the minimum number of required literature courses to ensure broad exposure to all periods and genres.*

The requirements for the Creative Writing track allow flexibility and concentration on creative writing skills while providing students with a strong background in Literature and literary theory. Students in the Creative Writing track are mentored by writers on the faculty and encouraged to take part in campus readings and creative writing events. *Students in this track are strongly encouraged to take more than the minimum number of literature courses and to take all four creative writing courses.*

The study of English focuses on the various ways that human beings have sought to understand their lives and the world through the writing of stories, poems, essays, plays and novels. The English major provides both a historical knowledge of the development of literature and an understanding of the different forms and styles of literature. The major develops skills in close reading, careful analysis and forceful, articulate writing that are necessary for a broad range of careers and also prepares students for specific graduate programs such as law school and graduate study in Literature, composition theory, Creative Writing and American Studies. The English major leads to a Bachelor of Arts degree. A minimum of 36 hours in English are required.

Requirements for a Major in English are:**Core Requirements**

ENGL 205 Introduction to Literary Studies

ENGL 210 British Literature to 1660

ENGL 220 British Literature 1660 to Present

ENGL 230 American Literature 1620-1865

ENGL 240 American Literature 1865-Present

ENGL 460 Literary Criticism

Plus: Completion of the literature or writing track.

Literature Track Requirements

Choose a minimum of one of the following World courses:

ENGL 300 World Literature

ENGL 303 Major Figures in World Drama: Ancient Greece to the Renaissance*

ENGL 304 Major Figures in World Drama: Renaissance to the Present*

ENGL 335 Women Writers

ENGL 355 Special Studies in Literature [with a world focus]

Choose a minimum of two of the following Medieval/Renaissance courses:

ENGL 309 Chaucer and Medieval Literature

ENGL 313 Shakespeare

ENGL 318 The Seventeenth Century*

Choose a minimum of one of the following Nineteenth Century courses:

ENGL 322 Nineteenth Century British Literature

ENGL 324 Nineteenth Century American Literature

Choose a minimum of one of the following Modern courses:

ENGL 327 Modern Drama*

ENGL 329 The Literature of Modernism

ENGL 332 African American Literature

ENGL 333 Southern Literature

ENGL 350 Contemporary Literature

Choose a minimum of one of the following Genre courses:

ENGL 320 Linguistics

ENGL 325 The Novel

ENGL 336 Tragedy*

ENGL 337 Comedy*

ENGL 351 Literature and Film

Creative Writing Track Requirements

Required Creative Writing Courses: 9 hrs.

ENGL 206 Introduction to Creative Writing

Plus two of the following:

ENGL 307 Writing of Creative Nonfiction

ENGL 308 Writing of Poetry

ENGL 310 Writing of Fiction

Plus choose a minimum of two from the following period courses:

ENGL 309 Chaucer and Medieval Literature

ENGL 313 Shakespeare

ENGL 318 Seventeenth Century*

ENGL 322 Nineteenth Century British

ENGL 324 Nineteenth Century American

ENGL 329 The Literature of Modernism

Plus choose a minimum of one from the following special area courses:

ENGL 300 World Literature

ENGL 320 Linguistics

ENGL 325 The Novel

ENGL 327 Modern Drama*

ENGL 332 African American Literature

ENGL 333 Southern Literature

ENGL 335 Women Writers

ENGL 336 Tragedy*

ENGL 337 Comedy*

ENGL 350 Contemporary Literature

ENGL 351 Literature and Film

* Sufficient courses to complete requirements for the English major with either track are offered on a regular rotation through Hayworth College. However, all course options are not. Courses with an asterisk are not typically offered through Hayworth College.

English majors are encouraged to work closely with their advisor to follow the proper rotation of major courses.

English Minor

Requirements for a minor in English:

ENGL 205 Introduction to Literary Studies

Plus choose one of the following: 3 hrs.

ENGL 210 British Literature to 1600

ENGL 220 British Literature 1600 to the Present

Plus choose one of the following: 3 hrs

ENGL 230 Survey of American Literature, 1620-1865

ENGL 240 Survey of American Literature, 1865 to the Present

Plus 12 additional hours in Literature or Writing. These courses must be 300-400 level.

TOTAL: 21 Hrs.

Human and Community Services Major

The Human and Community Services major is offered by the Psychology Department. Human and Community Services is an interdisciplinary major that helps students develop a deeper understanding and perspective of factors that influence individuals and groups served in the community.

Students study populations in diverse settings such as group homes, community health centers, correctional facilities, child and adolescent service agencies, and alcoholism, drug abuse, family violence and aging programs. Emphasis is placed on understanding, prevention and remediation of problems experienced by populations served in these settings.

This program will prepare students to work for community-based agencies in professional and paraprofessional positions. According to the National Organization of Human Service (NOHS), employment opportunities in social service facilities are excellent and projected to grow rapidly. NOHS identifies several major areas of knowledge important to the education of professionals working in community service, including: understanding the nature of human systems, understanding the conditions which promote or limit optimal functioning, skill in identifying, implementing and evaluating intervention strategies, skill in selecting interventions that are congruent with the values of those affected, and communication skills required to plan and implement services.

Students enrolled in the Human and Community Services major at Queens will participate in professional internships and will complete capstone projects in the Charlotte community. The essential component of the major will enable students to make a strong connection between theory and practice as well as study and work.

Degree

The major in Human and Community Services leads to the Bachelor of Arts degree.

Requirements for a Major in Human and Community Services are:

HCSV101 Introduction to Human & Community Services

HCSV 306 Research Methods*

HCSV 306L Research Methods Lab*

HCSV 400 Senior Seminar in Human & Community Services

PSYC 201 General Psychology

PSYC 304 Abnormal Psychology

SOCI 203 Principles of Sociology

SOCI 250 Social Issues & Problems

MATH 206 Statistical Methods

INTE 496 Professional Internship/Field Experience (3 Hrs.)

*PSYC 306 and 306L may be substituted for HCSV 306 and 306L with permission of advisor.

Plus 12 hours of electives chosen from the following:

Two courses chosen from:

HCSV 352 Topics in Human and Community Services
 PSYC 303 Social Psychology
 PSYC 305 Counseling
 PSYC 314 Psychology of Learning
 PSYC 320 Developmental Psychology
 PSYC 330 Adulthood & Aging
 PSYC 404 Child & Adolescent Psychopathology

Two courses chosen from:

HCSV 352 Topics in Human and Community Services
 SOCI 303 Social Psychology
 SOCI 316 Women in Society
 SOCI 340 Social Inequality
 SOCI 425 Urban Sociology
 SOCI 345 Racial & Ethnic Minorities
 SOCI 304 Marriage & Family
 SOCI 350 Community Issues

Interior Design Major

Interior Design is a place where several disciplines intersect; art, art history, math and more currently business and technology. It pulls the liberal arts together with the modern world that is concerned with commerce and global markets. At the core of its appeal is that it combines function and beauty. The art makes the necessities fulfilling and true. The expression is in furnishings, textiles, textures, surface treatment, color – the elements and principles of art come together in the art of living which contributes to noble lives, both personally and from a business stand point. Interior Design helps make living an art form. A satisfying home environment and/or work environment enhances who we are and sets us on an organized and artfully directed path. We can more easily serve when our environments are stimulating and functional.

Requirements for the Major in Interior Design are:

ART 216 High Renaissance Art to the Present
 ARDE 201 Fundamentals of Interior Design I
 ARDE 202 Fundamentals of Interior Design II
 ARDE 301 Textiles in Interior Design
 ARDE 302 Color and Light for the Environment
 ARDE 310 Drawing for Interior Design
 ARDE 311 Computer Aided Design
 ARDE 325 History of Architecture and Furniture
 ARDE 401 Product Design
 ARDE 460 Capstone Senior Project
 INTE 496 Professional Internship

Plus two of the following:

300-400 level art history
 300-400 level studio course
 ARDE 329 Business Practices for Interior Design Professionals
 ARDE 412 Idea Development
 ARDE 465 International Academic Study Tour

Interior Design Minor

Requirements for a Minor in Interior Design are:

ART 101 Introduction to Art
 ART 216 High Renaissance Art to the Present Time
 ARDE 201 Fundamentals of Interior Design I
 ARDE 325 History of Architecture and Furniture
Plus two of the following:
 ARDE 301 Textiles in Interior Design
 ARDE 302 Color and Light
 ARDE 310 Drawing for Interior Design
 ARDE 401 Product Design
 ARDE 412 Idea Development NO DESCRIPTION

Total: 18 Hrs.

Psychology Major

Psychology emphasizes the development of an understanding of factors important in determining behavior. Introductory courses present basic psychological principles; upper-level courses provide opportunities for further work in areas of special interest. Independent study allows the student to design and carry out original research. Internships in community settings enable the student to make practical application of psychological principles.

Careers

A major in Psychology provides a basis for graduate study in areas of Psychology, Education, Social Sciences, social work and law as well as a foundation for careers in personnel, social work, mental health and similar areas.

Writing-intensive course requirement

The writing-intensive course requirement is met with PSYC 306.

Degree

A major in Psychology leads to the Bachelor of Arts degree.

Prerequisite

PSCY 201 is prerequisite to all Psychology courses except PSYC 310.

The Requirements for a Major in Psychology are:

Care:

PSYC 201 General Psychology
 PSYC 306 Experimental Psychology I
 PSYC 306L Laboratory in Experimental Psychology I
 PSYC 307 Experimental Psychology II
 PSYC 400 Advanced General Psychology I
 PSYC 401 Advanced General Psychology II
 MATH 206 Statistical Methods

Plus choose at least one of the following Experimental Psychology courses:

PSYC 314 Psychology of Learning
 PSYC 316 Cognitive Psychology
 PSYC 412 Physiological Psychology

Plus choose at least one of the following Social/Developmental courses:

PSYC 303 Social Psychology
 PSYC 320 Developmental Psychology
 PSYC 328 Infancy and Childhood
 PSYC 330 Psychology of Adulthood and Aging

Plus choose at least one of the following Clinical/Assessment courses:

PSYC 302 Psychology of Personality
 PSYC 304 Abnormal Psychology
 PSYC 305 Introduction to Counseling
 PSYC 311 Psychological Tests
 PSYC 404 Psychopathology in Childhood and Adolescence

Plus choose four additional courses (12 credit hours) from any of the courses offered by the Psychology Department as approved by the major advisor.

PSYC 300 Information Literacy in Psychology
 PSYC 302 Psychology of Personality
 PSYC 303 Social Psychology
 PSYC 303L Experimental Social Psychology
 PSYC 304 Abnormal Psychology
 PSYC 305 Introduction to Counseling
 PSYC 308 The Exceptional Child
 PSYC 310 Applied Psychology
 PSYC 311 Psychological Tests
 PSYC 312 Sensation and Perception
 PSYC 314 Psychology of Learning
 PSYC 315 Laboratory in Conditioning and Learning
 PSYC 316 Cognitive Psychology
 PSYC 320 Developmental Psychology
 PSYC 328 Infancy and Childhood
 PSYC 330 Psychology of Adulthood and Aging
 PSYC 340 Forensic Psychology
 PSYC 352 Topics in Psychology
 PSYC 360 Psychology of Religion
 PSYC 404 Psychopathology in Childhood and Adolescence
 PSYC 412 Physiological Psychology
 PSYC 421 Organizational Psychology
 PSYC 449 Independent Research
 PSYC 450 Independent Research
 PSYC 452 Directed Readings in Psychology
 PSYC 455 Psychology Lab Assistant
 PSYC 460 Practicum in Group Dynamics

Psychology Minor

Requirements for a minor in Psychology are:

PSYC 201 General Psychology
Plus five additional courses from the departmental offerings.
 A student planning to minor in Psychology should consult with a departmental member.

Religion Major

The Philosophy-Religion department offers the major in Religion. University study in religion should increase a student's awareness of the scope and variety of the ways human beings seek and discover meaning in life. Courses in this department can aid the student in grasping what religious traditions mean and evaluating the religious choices which persons and societies make.

Degree

A major in Religion leads to the Bachelor of Arts degree.

Requirements

Students are required to complete 33 hours for a Religion major.

Religious and Philosophical Foundations

PHIL320 Philosophy of Religion

Plus one additional course chosen from:

PHIL203 Introduction to Philosophy

PHIL320 Philosophy of Religion (required)

RELG105 Introduction to Religion

World Religions

RELG210 World Religions

Plus one additional course chosen from:

RELG210 World Religions (required)

RELG351 Studies in World Religion (The specific topic of this course will change, but it will usually focus on one of the world's major religions, such as Islam, Hinduism or a comparison of several world religions.)

Sacred Scriptures

RELG205 Old Testament

RELG206 New Testament

Plus one additional course chosen from:

RELG205 Old Testament (required)

RELG206 New Testament (required)

RELG352 Studies in Sacred Scriptures (may be repeated with different subtitles)

Religion, Culture and Ethics

Three courses chosen from:

RELG344 Christian Ethics

RELG/HIST345 Religion in America

RELG348 The Problem of Evil

RELG353 Studies in Religion, Culture and Ethics (may be repeated with different subtitles)

PHIL340 Contemporary Moral Issues

PSYC360 Psychology of Religion

Senior Capstone Course

RELG400 Major Religious and Philosophical Thinkers and Issues (may be repeated once with different subtitles)

Sociology-Anthropology Minor

A minor in Sociology-Anthropology is offered through Hayworth College.

Sociology is the study of group life: its characteristics, changes, causes and consequences. It combines scientific and humanistic perspectives in the study of urban and rural life, family patterns and relationships, social change, inter-group relations, social class, environment, technology and communications, health seeking behavior, as well as social movements and community responses to disasters natural and created. Anthropology is the study of human societies and their cultures. It bridges the gulf between the sciences and humanities because of its subject matter and methodology. Anthropology is holistic and comparative, seeking a comprehensive view of human life by studying both small and large-scale societies in all parts of the world, in the past and present. The four major branches of Anthropology are cultural, archaeological, biological and linguistic. Cultural anthropologists study living people in their natural settings through participant observation. They recognize that humans are a product of their

biology as well as their culture. They focus on human adaptation to the world as well as how humans use symbols to bring meaning to life experiences.

A minor in Sociology-Anthropology gives the student an opportunity to supplement their major with a collection of courses designed to sharpen their insights into American society and culture, cross-cultural aspects of the human experience, and the individual's interaction with groups, communities and a highly integrated contemporary world.

Requirements for a Minor in Sociology-Anthropology are:

SOCI 203 Principles of Sociology

ANTH 201 Cultural Anthropology

Plus three courses chosen from:

SOCI 304 Marriage & Family

SOCI 316 Women in Society

SOCI 345 Racial & Ethnic Minorities

SOCI 350 Topics in Sociology

ANTH 320 Anthropology of Latin America

ANTH 330 American Ethnic Communities

ANTH 350 Topics in Anthropology

Total: 15 Hrs.

THE MCCOLL SCHOOL OF BUSINESS

Business Administration

The McColl School of Business offers a major in Business Administration leading to the Bachelor of Arts degree. The courses emphasize the concepts and skills needed to understand business practices, organizations and managerial responsibilities. There are optional specializations in finance and marketing with the business major. A minor in Business Administration is available through Hayworth College.

Admission to the McColl School of Business

Students must make formal application to the McColl School. The application is available on the Queens Web site at <http://mccoll.queens.edu/ug>. The application form is also available through the student's business faculty advisor.

The McColl Undergraduate Admissions Committee reviews and approves applications to the major. Acceptance to the McColl School requires a cumulative grade point average of 2.0 and a prerequisite course grade point average of 2.5 with no grade below C- in the prerequisite courses.

Business Administration Major

Requirements for the major in Business Administration are:

Admission to the major which requires the following:

- Cumulative grade point average of 2.0
- Prerequisite grade point average of 2.5 with no grade below C-
- All prerequisite courses completed.
- Completed application.

Prerequisites: (21 credit hours):

BUSN 115 Introduction to Business*

BUSN 207 Financial Accounting

BUSN 208 Managerial Accounting (Prereq: BUSN 207)

ECON 203 Principles of Macroeconomics

ECON 204 Principles of Microeconomics
 MATH 110 Quantitative Business Methods
 MATH 206 Statistical Methods
Plus: Computer proficiency or CIS 110

Core Requirements: (21 credit hours):

BUSN 305 Legal Environment of Business (Prereq: Sophomore status)
 BUSN 333 Principles of Management (Prereq: Sophomore status)
 BUSN 340 Marketing (Prereq: Sophomore status)
 BUSN 360 Corporate Finance (Prereq: BUSN 208, ECON 203 and 204, MATH 206)
 BUSN 420 International Business (Prereq: ECON 203 and 204)
 BUSN 460 Business Systems (Prereq: BUSN 333, 340)
 BUSN 485 Strategic Management (Prereq: Admission to the major and BUSN 305, 333, 340, 360, 420)

Elective Requirements:

12 credit hours at the 300 or 400 level in BUSINESS or ECONOMICS

* BUSN 115 is required only of students in the traditional Undergraduate Program. Hayworth College Business majors are not required to complete BUSN 115.

Marketing and Finance Specializations

The McColl School offers undergraduate specializations in Marketing or Finance through the traditional undergraduate program (day classes only). A Hayworth College student may complete a specialization with his/her elective requirements if the student is able to take the necessary courses during the day.

Marketing Specialization – 12 Hrs.:

BUSN 340 Marketing is the prerequisite for all Marketing electives.
 BUSN 452 Marketing Management (Prereq: BUSN 340)
 BUSN 453 Marketing Research (Prereq: BUSN 340 and MATH 206)
 And two electives in Marketing.

Finance Specialization - 12 hours:

BUSN 360 Corporate Finance is the prerequisite for all Finance electives.
 BUSN 470 Investment Analysis
 BUSN 472 Seminar in Finance
 BUSN 474 Advanced Financial Management
 BUSN 476 Financial Markets and Institutions (Prereq; BUSN 470 and 474)

Business Administration Minor

Requirements for the Minor (21 semester credit hours):

BUSN 207 Financial Accounting
 BUSN 208 Managerial Accounting (Prereq: BUSN 207)
 BUSN 305 Legal Environment of Business
 BUSN 340 Marketing
 BUSN 360 Corporate Finance (Prereq: BUSN 208, ECON 203 and 204, MATH 206)
 ECON 203 Principles of Macroeconomics
 ECON 204 Principles of Microeconomics

THE PRESBYTERIAN SCHOOL OF NURSING

The Presbyterian School of Nursing offers a major in Nursing leading to the Bachelor of Science in Nursing degree, a major in Nursing leading to the Associate of Science in Nursing degree and a Master of Science in Nursing degree. (See ASN and MSN programs)

Bachelor of Science in Nursing

The major in Nursing leading to the Bachelor of Science in Nursing degree is offered through the Hayworth College program, however, unlike other Hayworth programs all requirements for the major are not offered in the evening. Clinical courses for the major are offered during the day.

Furthermore, after admission to the major and the School of Nursing, a Hayworth College pre-licensure Nursing Major enrolled for 12 or more credit hours in the fall or spring term will be charged the comprehensive tuition rate in those terms.

The baccalaureate degree program provides opportunities for the development of the professional nurse through courses in the liberal arts, social, behavioral and natural sciences, fine arts, and nursing. High priority is given to academic excellence and clinical experience. Major emphasis is placed on clinical nursing practice in combination with classroom and laboratory instruction. Selected clinical experiences begin in the second year and progress throughout the program.

The program provides a learning environment in which the individual can develop a personal and professional value system. Pre-licensure graduates are eligible to apply to take the National Council Licensure Examination for Registered Nursing (NCLEX-RN). All graduates are prepared to practice professional nursing in a variety of settings and specialties. The curriculum also prepares students for graduate studies in nursing.

Accreditation

The Vail BSN Program of Nursing is accredited by the Commission on Collegiate Nursing Education. For further information about the accreditation of the program, please contact the Commission on Collegiate Nursing Education, One Dupont Circle, NW, Suite 530, Washington, DC 20036-1120, 202 887-6791.

Clinical Course enrollment

The faculty of the Vail Program of Nursing have an academic, legal and ethical responsibility to protect the public and the health care community from unsafe and/or unprofessional nursing practice. It is within this context that prior to beginning each clinical experience the student must meet clinical course prerequisites as outlined in the Nursing Student Handbook.

Admission to the major

Admission to Queens University of Charlotte does not guarantee admission the Nursing Major. Acceptance to the Nursing Major is competitive and selective. Acceptance is based on a Queens cumulative grade point average and a prerequisite course grade point average of 2.500 and at least a C- in the theory and lab components of all prerequisite courses. When the number of qualified student applicants exceeds the number that can be admitted, the amount of coursework taken at Queens will take on increased significance.

Application to the major

All students must make formal application to the nursing program during the Fall semester in which a minimum of 21 of the 25 prerequisite hours are completed. Students can receive specific information about clinical course requirements, admission, and application from their nursing advisor. The Nursing Student Qualifications Committee (NSQC) reviews applications at specified times during the year and notifies applicants of committee decisions in a timely manner. Application packets are available in the Nursing Office 704 337-2276 and are due on or before Sept. 21.

Withdrawal from a Nursing Course

The School of Nursing has special policies on drop or withdrawal from a nursing course. Any student, who drops/withdraws from any clinical nursing course and is interested in continuing in nursing, must petition, in writing, to the Nursing Student Qualifications Committee (NSQC), a standing committee of the Presbyterian School of Nursing, to request continuation in the nursing program.

The student should include in the letter why the drop or withdrawal was necessary and what measures will be taken to prevent a reoccurrence. The letter should be received by the NSQC within 2 weeks of the end of the course/semester in which the student discontinued the course. The student must take the course the next time it is offered, based on space available. Placement in the next offering is not guaranteed for any student after withdrawing from a course.

Deviations from the proscribed course sequence for any reason must be approved by NSQC. The student must wait until the course from which he/she withdrew is offered in another semester and take it based on space availability. Placement in the next offering is not guaranteed for any student after withdrawing from a course.

The School of Nursing reserves the right to verify competencies essential to patient care, including the right to require repeat coursework.

Degree requirements

Candidates for the Bachelor of Science in Nursing degree are required to fulfill all degree requirements as well as the requirements for the Nursing Major. Any request for exceptions to the outlined Nursing Major requirements are to be sent in writing to the chair of the Nursing Student Qualifications Committee.

In order to graduate with a degree in nursing, a student must earn at least a C- in all the following required courses.



Nursing Major

Requirements for the Nursing Major for Pre-Licensure Students are:

Prerequisite courses to the major:

PSYC 201 General Psychology

NURS 205 Nutrition

PSYC 320 Developmental Psychology

CHEM 102 General Chemistry II

CHEM 102L General Chemistry II Laboratory

BIOL 120 Introduction to Medical Microbiology

BIOL 211 Human Anatomy and Physiology I with lab

BIOL 212 Human Anatomy and Physiology II with lab

Additional required courses for the major:

MATH 206 Statistical Methods

Nursing major courses for pre-licensure students:

NURS 302 Health Assessment

NURS 306 Introduction to Professional Nursing

NURS 304 Pharmacology

NURS 330 Adult Nursing I

NURS 332 Adult Nursing II

NURS 334 Maternal & Newborn Nursing

NURS 336 Child Health Nursing

NURS 354 Nursing Perspectives I

NURS 403 Community Health Nursing

NURS 408 Mental Health Nursing

NURS 454 Nursing Perspectives II

NURS 498 Nursing Internship I

NURS 499 Nursing Internship II

RN-to-BSN PROGRAM

The RN-to-BSN program at Queens offers a curriculum designed to accommodate the career advancement and the diverse learning needs of RNs. The length of the program will depend upon prior academic preparation and individual scheduling.

Admission Requirements

Admission to the RN-to-BSN program is a two-step process. The first step is admission to the University through the Hayworth College program. (See Hayworth College Admissions)

The second step is application to the RN-to-BSN program. Applicants to the RN-to-BSN program must meet the following admission requirements: they must have met the specified prerequisite requirements, and they must provide a copy of a current unrestricted license to practice as an RN. The applicant may have no more than 4 credit hours of the prerequisite courses below remaining, and must have earned at least a grade in each of C- in any prerequisite course.

Degree Requirements

Candidates for the BSN must meet all Hayworth College degree requirements as well as the requirements for the Nursing Major. Be aware that the prerequisites to the major, shown below, will meet several of those degree requirements.

Transferred Credit

When a student enters Queens with prior academic credit from a regionally accredited institution the Registrar evaluates those credits for transfer and determines whether or not any transferred courses are equivalent to any courses at Queens. Equivalent courses will meet prerequisites or degree requirements.

Residency Requirement

Normally a student earning their first baccalaureate degree must complete at least 45 credit hours for the degree at Queens. However, the residency is reduced to 36 hours for students in the RN-to-BSN program.

Prerequisites to the Major:

The student must earn a C- or better in the required courses below.

BIOL 211, 211L Anatomy and Physiology I & Lab	3,1 Hrs.
BIOL 212, 212L Anatomy and Physiology II & Lab	3,1 Hrs.
BIOL 120 Introduction to Medical Microbiology	4 Hrs.
PSYC 201 General Psychology	3 Hrs.
PSYC 320 Developmental Psychology	3 Hrs.
MATH 206 Statistical Methods	3 Hrs.

RN-to-BSN Program Nursing Major Requirements

NURS 302 Health Assessment	3 Hrs.
NURS 310 A Practice Discipline *	3 Hrs.
NURS 372 Health Care Informatics	3 Hrs.
NURS 400 Nursing Research 3 credit hours	
NURS 401 Leadership in Nursing	3 Hrs.
NURS 402 Community Health Nursing	6 Hrs.
NURS 442 Complex Nursing Situations	6 Hrs.
NURS 454 Nursing Perspectives II	3 Hrs.
NURS 472 Contemporary Gerontological Nursing	3 Hrs.
NURS 360 Nursing Elective	3 Hrs.
Total Program Nursing Major Requirements	36 Hrs.

**Upon completion of NURS 310 as validation, RNs will be awarded 36 credits for previous academic work toward the RN.*

Any requests for exceptions to the Nursing Major requirements must be sent in writing to the chair of the Nursing Student Qualifications Committee.

Additional General Education Requirements

Depending on transferred credits the student may also need to complete or test out of the following general education requirements for the degree:

ENGL 110 Composition I	3 Hrs.
ENGL 120 Composition II	3 Hrs.
CIS 110 Microcomputer Fundamentals	3 Hrs.
Area II: Fine Arts Requirement	3 Hrs.
Area III: Humanities Requirement	6 Hrs.
Area IV: Social Sciences Requirement	3 Hrs.
Area V: International Issues Requirement	3 Hrs.

For lists of courses meeting these requirements see Hayworth College General Education requirements.

*Electives 12-15 credit hours

Depending on the number of hours transferred, electives may be needed in order to have 120 hours for the degree.

For more information contact the Presbyterian School of Nursing, or visit <http://www.queens.edu/nursing/programs/RN-BSN.asp>.

THE RN-to-MSN PROGRAM

Qualified registered nurses may be eligible for the accelerated RN-to-MSN program. Registered nurses who have completed all designated nursing and prerequisite requirements can work with their advisor in making application to this program.

Step one: Admission to the RN-to-BSN Program

Students must be accepted into the RN-to-BSN program before they are eligible to apply for the RN-to-MSN program.

To qualify for admission to the BSN major, students must have completed all specified prerequisite courses with a "C-" or better and be a registered nurse with an unencumbered license to practice.

Step Two: Admission to the RN-to-MSN Program

The following are required to be considered for admission to the RN-to-MSN Program:

1. A completed RN-to-MSN application submitted during the first semester of enrollment in the RN-to-BSN program.
2. A Queens GPA of 3.0 or better.
3. Evidence of a cumulative grade point average of at least 3.0 on a 4.0 scale in the last 60 hours of course work.
4. Two letters of recommendation.
5. A current resume including goals and objectives.

RN-to-MSN Course Substitutions

Students admitted to the RN-to-MSN program are allowed to take three courses (9 credit hours) at the graduate level in place of three courses normally taken at the undergraduate level for the BSN. Specifically:

- NURS 628 may be taken instead of NURS 372
- NURS 624 may be taken instead of NURS 401
- NURS 612 may be taken instead of NURS 452

All requirements for the baccalaureate degree, including the residency requirement, must be met before the BSN is awarded.

The BSN must be completed before the student may progress further towards the MSN.

THE SCHOOL OF EDUCATION

The School of Education offers the Elementary Education major as well as courses leading to secondary licensure in English through the Hayworth College's program of evening and weekend classes, with the exception of the student teaching practicum which is available only during the day. Additional options are available for the Hayworth student who can take also classes during the day.

School of Education's Conceptual Framework: Independent Learner

Queens University of Charlotte has identified the crucial role of the teacher as that of an independent learner. It is critical that teachers keep abreast of current knowledge and skills in their field of study. Their task is to be a model of a learned/learning person for students and through role modeling and instruction to give students the tools that enable them to become independent learners themselves. Independent learners have a high level of curiosity; are intrinsically motivated; reflect on their needs; set personal goals; develop an action plan to attain the goal, practice problem solving, critical thinking and inquiry skills to identify and locate resources needed to achieve the goal; and evaluate the degree to which the goal is achieved. In this recursive model, the independent learner is continually assessing the need to learn. Because of the pace of technology, social, and occupational changes in today's society, the static education implied by the traditional transmission of knowledge model of teaching and learning no longer suffices.

The full text is available in the Teacher Education Handbook available from the School of Education.

Teacher Licensure

In addition to license in secondary education in English (9-12), if a student is able to take courses during the day, it is possible to obtain licensure; in French or Spanish (K-12) and Biology, English, History, Math and Social Studies (9-12).

All programs are approved by the North Carolina Department of Public Instruction and the National Council for Accreditation of Teacher Education (NCATE), allowing the possibility of licensure reciprocity with other states.

Programs Offered Through Hayworth College

- Students pursuing licensure in Elementary Education (K-6) should major in Elementary Education.
- Students pursuing secondary subject licensure (9-12) should major in English and take the required education courses for licensure. See the School of Education Office for further information.

At Queens University of Charlotte, the education of teachers is the joint responsibility of the faculty of the content area departments and the faculty of the School of Education. The School of Education's objectives state that the education of teachers is threefold: they receive liberal education, they pursue in depth their teaching specialties and they acquire the necessary professional knowledge and the skills needed in teaching. Objectives for each area of licensure are listed in the Teacher Education Handbook, available in the School of Education.

Transition Points in the Teacher Licensure Program

Application to the Teacher Education Program

Students must apply to the School of Education for admission to the Teacher Education Program by the end of the sophomore year, and prior to completing four education courses for the Elementary Education program or two education courses for a secondary education program. A student will be applying either to the Elementary Education major or to another education program.

Requirements for admission include:

- positive recommendations by two Queens faculty
- an overall grade point average of 2.500
- acceptable scores on the ACT, the SAT, or the Pre-Professional Skills Test (PPST)
- acceptable Student Disposition Forms from both student and faculty
- approval of the Teacher Education Committee.

Retention in the Program

Retention in the program is based on the expectation that students demonstrate the characteristics of and conduct themselves as members of the teaching profession. Students may be removed from the program upon showing professional incompetence. A deficiency in one or more of the following areas is evidence of professional incompetence:

- knowledge of the subject
- ability to impart that knowledge
- the manner and efficacy of discipline in the classroom
- rapport with students, as well as parents, faculty, administration and staff
- physical and mental ability to perform the essential functions of a teacher

Professional incompetence may be grounds for dismissal from the program and failure to recommend students for licensure.

Application for Student Teaching

Students must apply for student teaching in the term preceding their planned student teaching semester (EDUC499). All professional course work must be completed before the student teaching semester.

To be accepted a student must:

- have positive recommendations by two Queens faculty members;
- have a cumulative grade point average of 2.500;
- have a major grade point average of 2.75;
- have acceptable scores on the ACT, the SAT, or the Pre-Professional Skills Test (PPST)
- have acceptable Student Disposition Forms from both student and faculty;
- be in good standing at the University; and
- receive the approval of the School of Education faculty and the Teacher Education Committee.

North Carolina Testing Requirements

Students are highly encouraged to take the tests to meet all licensure requirements prior to completion of student teaching (EDUC499). Currently students are required to take the Praxis II specialty area tests to be licensed in Elementary Education. Information on current testing and application forms for the Praxis I and II may be obtained from the School of Education. For additional information see the School of Education.

Competencies

Licensure requires the achievement of competencies in areas designated by state and national accrediting agencies in general education, professional education and teaching specialty.

Major in Elementary Education

Writing-intensive course requirement

The writing-intensive course requirement is met with EDUC 221.

Degree

The major in Elementary Education leads to the Bachelor of Arts degree.

Requirements for the Major in Elementary Education are:

Professional education requirements (K-6)

EDUC 201 Diversity in Education

EDUC 221 Foundations of American Education

EDUC 225 Curriculum and Instruction in Elementary Schools

EDUC 260 Teaching Children with Special Needs in Elementary Schools

EDUC 270 Educational Technology

EDUC 304 Classroom Management and Conflict Resolution

EDUC 305 Literature for Children

EDUC 310 Educational Psychology

EDUC 335 Critical Issues in Education and School Community

EDUC 401 Teaching Reading and Other Language Arts

EDUC 402 Diagnosis and Correction of Reading Difficulties

EDUC 404 Mathematics Methods/Materials in Elementary Schools

EDUC 411 Social Studies Methods/Materials in Elementary Schools

EDUC 412 Science Methods/Materials in Elementary Schools

Plus:

PSYC 201 General Psychology

MATH 104 Mathematical Ideas

ENVR 101 Environmental Science

Plus:

EDUC 499A Professional Internship: Elementary Student Teaching

This course fulfills the internship requirements

Requirements for Licensure in French or Spanish (K-12) are:

Completion of a major in French or Spanish

Plus:

EDUC 221 Foundations of American Education

EDUC 270 Educational Technology

EDUC 299* Exploratory Internship in Education

EDUC 310 Educational Psychology

EDUC 345 Content Area Reading

FREN 442 Methods/Materials for Foreign Language Teaching

or

SPAN 442 Methods/Materials for Foreign Language Teaching

* The student must complete the Exploratory Internship at the opposite grade level from student teaching level. EDUC299 may be taken twice.

Plus:

PSYC 201 General Psychology

Plus:

EDUC 499D Professional Internship: Foreign Language

EDUC499D fulfills the internship requirement

EDUC 452 **Post-Practicum Seminar

Requirements for Secondary Education Licensure in English (9-12*) are:

Completion of the major in English including ENGL 207 & 320 and DRAM 231 or 233.

Plus:

EDUC 221 Foundations of American Education

EDUC 270 Educational Technology

EDUC 310 Educational Psychology

EDUC 345 Content Area Reading

EDUC 436 Secondary Methods/ Materials

Plus:

PSYC 201 General Psychology

Plus EDUC 499C Professional Internship: Secondary Student Teaching

This course fulfills the internship requirement

Plus EDUC 452 Post-Practicum Seminar

NON-DEGREE PROGRAMS**The Post-Baccalaureate Teacher Licensure Program**

The School of Education also offers programs for post-baccalaureate, non-degree candidates seeking initial North Carolina Class "A" licensure.

Queens University of Charlotte is approved by the state of NC to offer licensure in the following areas:

- Elementary Education (K-6)
- Secondary Education (9-12) in the areas of Biology, English, History, Mathematics and Social Studies.
- Spanish or French (K-12)

With the exception of the student teaching practicum, all education course work can be completed in the evening. Content area courses required for secondary licensure (9-12) in English are offered in the evenings. History or social studies (9-12) may be completed at night over a longer period of time. Content courses for licensure in other areas of secondary (9-12) and (K-12) Spanish or French are available for students who can take classes during the day.

ADMISSION

Individuals who hold a bachelor's degree and are interested in obtaining teacher licensure in the areas listed above should contact the Hayworth College Admissions Office at 704 337-2314 for information.

Admission Requirements

To be considered for admission as a non-degree student in this program, an applicant must:

1. Hold a baccalaureate degree from an accredited institution with a major in the subject area for which secondary licensure is sought, or for elementary licensure, hold a baccalaureate degree from an accredited institution.
2. Submit a completed graduate application form, including the non-refundable \$40 application fee.
3. Submit official transcript(s) of all post-secondary academic course work. It is the applicant's responsibility to have all transcripts sent directly from each institution attended to the Admissions Office.
4. Have a cumulative grade point average of at least a 2.500 or better on a 4.00 scale on all post-secondary academic course work, or receive special permission from the admissions committee.
5. Provide the Admissions Office with two letters of reference. (Not required for lateral-entry teachers)
6. Submit satisfactory scores on the PRAXIS I, GRE, SAT or ACT Pre-Professional Skills Test. (Not required for lateral-entry teachers)

International Students

International students must also meet the requirements on page 24.

IMPORTANT NOTE: Once a student elects to enroll in the post-baccalaureate elementary teacher licensure program, they may not transfer into the graduate MAT program.

STUDENT STATUS

Full Status is accorded applicants who have met all admissions requirements.

Probational Admission

Students admitted on academic probation must meet the terms of probation set by their admission letter, which may vary, in order to be allowed to continue in the program.

Provisional Admission

Students admitted provisionally must meet the terms of full admission in order to continue in the program.

Transition Points in the Teacher Licensure Program

Application to the Teacher Education Program

Post baccalaureate students must apply to the School of Education for admission to the Teacher Education Program prior to completing four Education courses for the Elementary Education program, or two Education courses for a secondary education program. A student will be applying either to the Elementary Education or to another education program.

Requirements for admission include:

- positive recommendations by two Queens faculty
- an overall grade point average of 2.500
- acceptable scores on the ACT, the SAT, or the Pre-Professional Skills Test (PPST) or GRE
- approval of the Teacher Education Committee.

Retention in the Program

Retention in the program is based on the expectation that students demonstrate the characteristics of and conduct themselves as members of the teaching profession. Students may be removed from the program upon showing professional incompetence. A deficiency in one or more of the following areas is evidence of professional incompetence:

- knowledge of the subject
- ability to impart that knowledge
- the manner and efficacy of discipline in the classroom
- rapport with students, as well as parents, faculty, administration and staff
- physical and mental ability to perform the essential functions of a teacher

Professional incompetence may be grounds for dismissal from the program and failure to recommend students for licensure.

Application for Student Teaching

Students must apply for student teaching in the term preceding their planned student teaching semester (EDUC499). All professional course work must be completed before the student teaching semester.

To be accepted a student must:

- have positive recommendations by two Queens faculty members;
- have a cumulative grade point average of 2.500;
- have a major grade point average of 2.75;
- have acceptable scores on the ACT, the SAT or the Pre-Professional Skills Test (PPST) or GRE
- have acceptable Student Disposition Forms from both student and faculty;
- be in good standing at the University; and
- receive the approval of the School of Education faculty and the Teacher Education Committee.

North Carolina Testing Requirements

Students are highly encouraged to take the tests to meet all licensure requirements prior to completion of student teaching (EDUC499). Currently students are required to take the Praxis II specialty area tests to be licensed in Elementary Education. Information on current testing and application forms for the Praxis I and II may be obtained from the School of Education. For additional information see the School of Education.

Competencies Licensure

Requires the achievement of competencies in areas designated by state and national accrediting agencies in general education, professional education and teaching specialty.

Policies

All undergraduate students, whether degree candidates or non-degree candidates, are subject to the Academic Policies found on page 103.

Post-Baccalaureate Students are subject to the following additional policies:

- Each candidate for teacher licensure must meet with an advisor to plan an individual schedule of courses. Students should thereafter meet with their advisor on a regular basis.
- The student may register for any course for which the prerequisites have been satisfied.
- The post-baccalaureate classification carries with it no implication that a student will be admitted to a degree program.
- Post-baccalaureate students must successfully complete a minimum of 12 credit hours at Queens prior to student teaching. Six of those hours must be within the School of Education.
- Post-baccalaureate students must submit satisfactory scores on the PRAXIS II Specialty Area Tests to obtain a license.

- Students who successfully complete all licensure requirements including student teaching, are recommended for licensure by Queens University of Charlotte.
- A post-baccalaureate student may take up to 9 credit hours of licensure requirements at the graduate level,
- Once a student elects to enroll in the post-baccalaureate elementary teacher licensure program, they may not transfer into the graduate MAT program.

PROGRAMS OF STUDY

General Education Requirements

Licensure requires a well-rounded liberal arts background. In most cases the minimum general education requirements would include courses in the following areas, which must be completed before beginning the professional internship:

- Two courses in composition
- One course in college mathematics
- Two courses in natural sciences of which one must be a lab (Area I)
- One course in fine arts (Area II)
- Two courses in humanities (Area III)
- Two courses in social and behavioral sciences (Area IV)
- Two additional liberal arts courses from Area I-IV (they must come from different disciplines)

Professional Education Requirements (K-6)

EDUC 221 Foundations of American Education
 EDUC 225 Curriculum & Instruction for Elementary Schools
 EDUC 270 Educational Technology
 EDUC 310 Educational Psychology
 EDUC 401 Teaching Reading & Other Language Arts
 EDUC 402 Diagnosis & Correction of Reading Difficulties
 EDUC 404 Mathematics Methods/Materials in the Elementary School
 EDUC 411 Social Studies Methods/Materials in the Elementary School
 EDUC 412 Science Methods/Materials in the Elementary School
 EDUC 499 Professional Internship or EDUC 498 Supervised Internship for Lateral Entry Teachers

Professional Education Requirements Secondary Licensure (9-12)

Additional Content Area Courses May be Needed

EDUC 221 or EDUC 515 Foundations of American Education (3 Hrs.)
 EDUC 270 or EDUC 514 Educational Technology (3 Hrs.)
 EDUC 310 Educational Psychology (3 Hrs.)
 EDUC 345 Content Area Reading (3 Hrs.)
 EDUC 436 Secondary Methods & Materials (3 Hrs.)
 EDUC 498 Supervised Internship for lateral-entry teachers (3 Hrs.) OR
 EDUC 499C Professional Internship (9 Hrs.)
 EDUC 452 Post-Practicum Seminar in Secondary Education (9-12 certification only) (2 Hr.)

Professional Education Requirements Foreign Language (K-12)

Additional Content Area Courses May be Needed

EDUC 221 or EDUC 515 Foundations of American Education (3 Hrs.)

- EDUC 270 or EDUC 514 Educational Technology (3 Hrs.)
 EDUC 310 Educational Psychology (3 Hrs.)
 EDUC 345 Content Area Reading (3 Hrs.)
 EDUC 436 Secondary Methods & Materials (3 Hrs.)
 EDUC 498 Supervised Internship for lateral-entry teachers (3 Hrs.) OR
 EDUC 499C Professional Internship (9 Hrs.)
 EDUC 299 Exploratory Internship (French or Spanish only)
 EDUC 452 Post-Practicum Seminar in Secondary Education (9-12 certification only) (2 Hr.)

Post-Baccalaureate Testing

We suggest the following tests. Currently in NC the following test codes apply:

English

- English Language, Lit, & Comp: Content Knowledge (test code 10041)
 English Language, Lit, & Comp: Pedagogy (test code 30043)

Mathematics

- Mathematics: Content Knowledge (graphing calc required) (test code 10061)
 Mathematics: Pedagogy (calculator prohibited) (test code 30065)

Biology

- Biology: Content Knowledge (test code 20235)
 Life Science: Pedagogy (test code 30234)

History

- Social Studies: Content Knowledge (test code 10081)
 Social Studies: Pedagogy (test code 30084)

General Social Studies

- Social Studies: Content Knowledge (test code 10081)
 Social Studies: Pedagogy (test code 30084)

French

- French: Content Knowledge (contains listening section) (test code 20173)
 French: Prod Lang Skills (contains speaking section) (test code 10171)

Spanish

- Spanish: Content Knowledge (contains listening section) (test code 10191)
 Spanish: Prod Lang Skills (contains speaking section) (test code 20192)

Test under consideration, verify with state.

THE SCHOOL OF COMMUNICATION

Organizational Communication Major

Communication is the lifeblood of all organizations, whether local or national, corporate or non-profit, governmental or professional. From business plans to persuasive pitches, from meetings to managing, from delegating to decision-making, from interpersonal relationships to public speeches, communication processes create, maintain and transform organizations. The study of Organizational Communication provides students with the ability to analyze and understand audiences, situations and sources, and to develop appropriate messages in a variety of contexts. Thirteen courses (37 hours) are required for the major.

Requirements for the Major in Organizational Communication are:**Core Courses (16 Hrs)**

OCOM 215 Business and Professional Speaking
OCOM 216 Business and Professional Writing
OCOM 305 Organizational Communication
OCOM 475 Communication Research
OCOM 480 Communication Theory
OCOM 499 Capstone Project

Cluster One: Organization and Management (Choose one)

Please note that courses not taken to meet this requirement may be taken as electives.

OCOM 310 Communication in Management
OCOM 320 Organizational Development
OCOM 330 Human Resource Development
OCOM 340 Training and Consulting

Cluster Two: Human Interaction (Choose one)

Please note that courses not taken to meet this requirement may be taken as electives.

OCOM 312 Nonverbal Communication
OCOM 322 Interpersonal Communication
OCOM 332 Conflict Management
OCOM 344 Group Dynamics and Team Building

Cluster Three: Diversity and Ethics (Choose one)

Please note that courses not taken to meet this requirement may be taken as electives.

OCOM 317 Gender and the Workplace
OCOM 327 Intercultural Communication
BUSN 320 Business Ethics

Core Courses and Cluster Total: 25 Hours

Plus 12 credit hours:

Students may choose from the courses offered in the three clusters and the following:

OCOM 207 Advanced Expository Writing
OCOM 301 Film: Process and Product
OCOM 309 Communication and Campaigns
OCOM 335 Persuasion
OCOM 350 Independent Study
OCOM 360 Topics in Organizational Communication
BUSN 340 Marketing

Organizational Communication Minor**Requirements for the Minor in Organizational Communication are:**

At least 18 credit hours, including the following core courses:

OCOM 215 Business and Professional Speaking
OCOM 216 Business and Professional Writing
OCOM 305 Organizational Communication
OCOM 480 Communication Theory

ACADEMIC POLICIES

All Hayworth College students and traditional undergraduate students must follow the academic policies in the preceding section: Undergraduate Academic Policies, page 103.

SERVICES FOR HAYWORTH COLLEGE STUDENTS

The Center for Student Success

The Center is available to assist all University undergraduates. Hayworth College students are welcome at The Center.

Athletic Facilities

Hayworth students with Queens ID cards may use the swimming pool and tennis courts. Open hours for pool use are posted each semester. Tennis court access cards are available from the physical education office during fall and spring terms only. A deposit is required. For more information, contact the physical education office.

Campus Police

The Campus Police Department was established to maintain a safe environment for the University community. Officers with the department are commissioned Campus Police Officers by the Attorney General of North Carolina and have full police powers on campus. Officers patrol the campus 24 hours a day and are on duty year round, including holidays. The Chief of Campus Police not only has responsibilities for police and security functions, but also enforces all safety and fire regulations on campus.

Emergency Telephones

Telephones are located in each of the parking areas and buildings on campus. These should be used by persons requesting assistance or in need of help from Campus Police at 704 337-2306.

Escorts

Persons may call 704 337-2306 or come by the Campus Police Office and request an escort to or from the parking lots. This service is available 24 hours a day. Please keep in mind that it might take a few minutes to give you the assistance because of other duties or emergencies that may arise.

Jazzman's Café

Is located in the newly renovated Trexler Student Center and features Seattle's Best Coffee, smoothies, gourmet sandwiches, salads, soups, homemade muffins and pastries. You can use your Club Account to purchase items here. Hours of operation are 8am to 9pm Monday through Friday, 9am to 1pm on Saturday and closed on Sunday.

The Lion's Den Grille & Game Room

Opened in February 2007, is the newest dining facility on the Queens campus. Located in the newly renovated Morrison Hall basement, The Lion's Den boasts 2,000 square feet, an Internet jukebox, wide screen television and a pool table. The 24-foot grill offers fare that appeals to everyone. You can use meal plans, Munch Money, cash and credit cards.

Parking Permits

A student parking permit for Hayworth students is available in the Office of Hayworth Academic Affairs located in Burwell Hall. The permit allows the student to park in assigned lots and unrestricted zones during times indicated in the Queens University of Charlotte Rules and Regulations Handbook. Cars parked on campus without permits will be ticketed.

Service Center

A full-service Service Center is located on the lower level of Morrison Hall, and is run through a partnership with Archer Management Services. The Mail Center handles all inter-campus mail, US Postal, Fed-ex and UPS. The Copy Center can do both color and black & white copying, as well as folding and binding. The Service Center will sell a full range of office and shipping supplies. Hours of operation are from 8:30am - 6:30pm.

Student Government Association (SGA)

The Hayworth College SGA, organized in 1981, is the formal means of student involvement in the operations and activities of Hayworth College. Representatives are elected each fall by the student body and serve as liaisons between students, faculty and administration. Officers of the SGA may be asked to serve on Hayworth College Judicial Committees.

Student Identification Cards

Student ID cards are recommended for all Queens University of Charlotte students, including McColl and Hayworth College students. The Queens Service Center on the lower level of Morrison Hall provides picture ID cards free for adult students. An ID card is valid for the academic year. ID cards are required to check out books in Everett Library and to use the Dickson Microcomputer Lab after hours.

Student Store The Queens Student Store

Located in Trexler Student Center, sells textbooks, academic supplies, clothing, beverages and snack foods.

Trexler Student Center

The Trexler Student Center, which adjoins Morrison Dining Hall, offers a living room, the Queens bookstore, Jazzman's Café and a private dining facility – The Claudia Belk Dining Room. A stairway connects the Trexler Student Center with Student Activities offices and the Service Center on the lower level of Morrison Hall.

Young Dining Room

Is located in Morrison Hall. Residential students have a choice of a 19, 14 or 10 meal plan. Commuter students may purchase one of these meal plans, or any combination of breakfast, lunch or dinner in 10, 20 or 30 meal increments. All students can purchase a Club Account, which can be used in the Young Dining Room, Jazzman's Café or the Queens Student Store. For more information on dining options call 704 337-2409.

For information on additional Student Services see page 17.

HONORS AND AWARDS

Dean's List

Each spring a Hayworth College Dean's List is compiled naming those Hayworth College undergraduate degree candidates who qualified during the previous calendar year. For this purpose, the year begins in the spring term, and continues through the summer term, and concludes with the fall term. Degree candidates who have no outstanding incomplete grades and who have completed, during this time period, a minimum of 12 hours of college-level credit on a graded basis with a grade point average of 3.500 or better in the hours during this time period, are eligible for the Hayworth College Dean's List.

Honors at Graduation

Summa cum laude, magna cum laude, and cum laude honors are awarded by the University for academic excellence. A student must complete at least 60 hours at Queens to be eligible for graduation with honors. The grade point average will be determined only by work taken at Queens. Summa cum laude is awarded to students who have a grade point average of 3.850; magna cum laude is awarded to students who have a grade point average of 3.650; and cum laude to students who have a grade point average of 3.500.

Transfer Credit and Graduation With Honors

It should be noted that only students who complete at least 60 credit hours at Queens University of Charlotte will be eligible for graduation with honors at the baccalaureate level.

Awards Convocation

A major convocation is held for Hayworth College students at the end of each academic year to honor academic excellence and service to the University. Each academic department presents an award to an outstanding graduating senior in the major. The University also recognizes those who have made the Dean's List in the prior year, those who have received Fellowships and Scholarships, nominees to Who's Who in American Universities and Colleges and other honors and awards.

Who's Who Among Students

In American Universities and Colleges recognizes noteworthy student leaders on campuses throughout the country and registers them in a national collegiate publication. The students are selected on the basis of scholarship, leadership, citizenship, participation in co-curricular activities and the promise of future contributions to those areas.

HONOR SOCIETIES

Alpha Sigma Lambda

The Theta Chi chapter of the Alpha Sigma Lambda National Honor Society, the national honor society for students in continuing higher education, was installed in 1998. Alpha Sigma Lambda is dedicated to the advancement of scholarship and recognizes high scholastic achievement in an adult student's career. Students must meet the following minimum requirements to be considered for membership: have earned a minimum of 30 semester hours in Hayworth College, with at least half of these credits in courses outside the student's major field. Members shall be elected only from the highest ten percent of those students who meet these requirements. Those selected must have a minimum GPA of 3.2.

For the University's honor societies specific to academic fields, see page 16.