

The University

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To schedule appointments and address inquiries please use the following list. If you need an individual's telephone number please call the University number above and an operator will be happy to connect you.

704 337-2324	Academic Affairs
704 337-2212	Admission-Undergraduate
704 337-2313	Admission-Graduate
704 337-2314	Admission-Hayworth College
704 337-2276	Admission-ASN Program
704 337-2256	Alumni Services
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704 337-2577	Center for Ethics and Religion
704 337-2537	Center for Lifelong Learning
704 337-2544	Center for Academic Success
704 337-2291	Chaplain
704 337-2227	Dean of Students
704 337-2508	Disability Services
704 337-7117	Everett Library
704 337-2248	Executive MBA Program
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704 337-2225	Financial Aid
704 337-2253	Hayworth College
704 337-2220	Health & Wellness Center
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704 337-2320	Multicultural Affairs
704 337-2429	NC Teaching Fellows Program
704 337-2216	President
704 337-2428	Professional Golf Management
704 337-2242	Registrar
704 337-2293	Residence Life
704 337-2311	Service Center (mail)
704 337-2809	Sports Information
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	Colleges and Schools
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Queens University of Charlotte

Queens University of Charlotte is a student-centered, comprehensive, private University affiliated with the Presbyterian Church (U.S.A.). With a foundation in the liberal arts and a commitment to excellence in education, the University serves the needs of a diverse coeducational student body with a variety of undergraduate and graduate programs and learning experiences offered by the College of Arts & Sciences, McColl School of Business, Presbyterian School of Nursing, School of Education and School of Communication.

In addition to the traditional undergraduate degree program, Queens offers the baccalaureate degree to working adults through the Hayworth College program offering evening, weekend and online classes.

In all of its programs, Queens emphasizes active and collaborative learning, meaningful student-teacher relationships, a creative synthesis of the liberal arts with the world of work, and the value, indeed the necessity, of lifelong learning.



Vision

To be recognized as a leading comprehensive University in the Southeast, distinguished by our commitment to transforming the lives of its students, and enhancing the intellectual and cultural fabric of its community.

Mission

To provide educational experiences that transform students' lives and foster personal and professional success.

Values

To fulfill its mission and its vision, Queens University of Charlotte acts upon the following values.

Focus on Students

We value the factors which foster student success: an intimate learning environment, excellence in teaching, intellectual curiosity and an education grounded in the liberal arts tradition which develops critical thinking, creativity, communication, commitment to ethical behavior and responsible citizenship, and which serves as a foundation for successful and fulfilling lives.

Integrity and Respect

We value a sense of caring and community, seek to promote diversity and respect for all people and recognize the importance of personal integrity and ethical action.

Stewardship

We value and are committed to those who learn and work at Queens, and we are proud of our University. We will responsibly manage our heritage, our resources and our reputation in the community to ensure that we remain a source of pride for our students, faculty, staff, donors and alumni.

Creativity and Innovation

We value creative and innovative thinking and acting, both in the classroom and in advancing Queens toward its vision as a leading comprehensive University and a community asset.

Service

We value responsibility and service to the society at large, in keeping with our Presbyterian connection and as expressed in our motto, "Not to be served, but to serve."

Accreditations



Queens University of Charlotte is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award associate, bachelors and masters degrees. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, GA 30033-4097 or call 404 679-4500 for questions about the accreditation of Queens University of Charlotte.

The University's programs in music are accredited by the National Association of Schools of Music and approved by the American Music Therapy Association.

National Council for Accreditation of Teacher Education (NCATE) and the North Carolina Department of Public Instruction have fully accredited the education programs.

The Bachelor of Science in Nursing program and the Master of Science in Nursing program are accredited by the Commission on Collegiate Nursing Education (CCNE). For further information about the accreditation of the program, please contact the Commission on Collegiate Nursing Education, One Dupont Circle NW, Suite 530, Washington DC 20036-1120, phone 202 877-6791.

Associates of Science in Nursing program is accredited by the National League for Nursing Accrediting Commission (NLNAC). For further information about the accreditation of the program, please contact the National League for Nursing Accrediting Commission, 61 Broadway, 33rd Floor, New York, NY, 10006; phone 212 363-5555.

The business programs of Queens University of Charlotte are accredited by the Association of Collegiate Business Schools and Programs (ACBSP) and by AACSB International - The Association to Advance Collegiate Schools of Business.

Queens is also approved for veteran education.

Colleges and Schools of the University

Associate, baccalaureate and masters degrees are offered by the College of Arts & Sciences, the McColl School of Business, the Presbyterian School of Nursing, the School of Education and the School of Communication.

The College of Arts and Sciences

The College of Arts & Sciences educates students in the tradition of the liberal arts to prepare them for noble lives, productive careers and responsibly active citizenship in an increasingly diverse, technological and global society.

The College of Arts & Sciences is composed of thirteen departments offering 27 undergraduate majors as well as the Core Program in the Liberal Arts, the John Belk International Program, internships and career programs and foundational education for all associate and baccalaureate degree programs.

The College of Arts and Sciences offers the Master of Fine Arts in Creative Writing, a unique low-residency graduate program.

The McColl School of Business

The McColl School of Business educates students to become successful business and professional leaders who are competent, understand the importance of character and are committed to their communities. It prepares individuals for careers by providing high quality, innovative undergraduate and graduate business education, and offers a comprehensive set of educational programs and enrichment opportunities which serve as important educational resources for the Charlotte region and beyond.

The McColl School of Business provides students the opportunity to develop business and management abilities. Those who take advantage of this opportunity are preparing for responsible positions of leadership in the world of commerce and practical affairs. The McColl School of Business offers the undergraduate major in business administration with concentrations available in marketing and finance.

The McColl School of Business offers two distinct programs leading to the Master of Business Administration (MBA) degree: the Professional MBA program and the Executive MBA program. The Master of Science in Organization Development (MS) is also offered by the McColl School of Business.

The Presbyterian School of Nursing

The Presbyterian School of Nursing at Queens prepares nurses to meet the health-care needs of diverse communities and to provide leadership to the profession. The School of Nursing creates a dynamic learning environment that provides options for seamless progression in nursing education and serves as a community resource.

Each year The Presbyterian School of Nursing at Queens University of Charlotte produces the largest number of new registered nurses from a private institution in North Carolina. The school offers a variety of options for nursing education including the Associate of Science in Nursing (ASN) degree; the Bachelor of Science in Nursing (BSN) degree; the RN-to-BSN degree completion program; and the Master's of Science in Nursing (MSN) with concentrations in administration, education, faith community nursing and clinical nurse leadership.

Nursing has a rich history at Queens. Beginning in 1936 Queens offered the graduates of the Presbyterian Hospital School of Nursing a bachelor's degree completion program. In 1979 Queens established the BSN program, which achieved national accreditation and graduated its first class in 1984. In 2004 Queens acquired the historical two-year program from Presbyterian Hospital and created the Presbyterian School of Nursing to house all nursing degree programs at Queens.

The School of Education

The School of Education prepares culturally responsive educators who are leaders, experts in their fields and facilitators of learning for all students in a "community of respect" The School of Education offers the major in elementary education, the Master of Arts in Teaching in elementary education, the Master of Education in Literacy (K-12) and programs leading to teacher licensure both within a baccalaureate program, and for post-baccalaureate students.

One of the School's most notable undergraduate elements is the North Carolina Teaching Fellows Program, dedicated to recruiting talented high school graduates into the teaching profession and helping them develop the leadership qualities needed to succeed in the profession.

The School of Communication

2008-2009 is the inaugural year of the School of Communication, which provides students with the ability to analyze and understand audiences, situations, and sources and to develop appropriate messages in a variety of interpersonal, professional and mediated contexts.

The School of Communication offers undergraduate majors in communication and organizational communication as well as the Master of Arts degree.



Academic Programs of the University

In all of its educational programs, Queens emphasizes active learning, close student-teacher relationships and connection between the work of the classroom and the world of work, using the greater Charlotte area for experiential learning.

THE TRADITIONAL UNDERGRADUATE PROGRAM

The University offers undergraduates a vibrant student life experience and academic program with 32 majors and many unique opportunities for engagement including the Core Program in the Liberal Arts, the John Belk International Program, the Honors Program and the Internship Program.

The Core Program in the Liberal Arts is a three year, interdisciplinary and interactive common experience. It is organized developmentally, designed to develop the skills of analytical thinking and reasoning, and devoted to helping undergraduates examine the nature and direction of their lives.

The John Belk International Program offers students the chance to broaden their global perspective, experience another culture and discover another part of the world. Students may opt to take part in a faculty-led Study Tour, a Language and Cultural Immersion program, special programs in Micronesia and Strasbourg, an International Internship, or apply for a semester or year-long exchange program.

The Internship Program significantly benefits students as they prepare to be productive citizens. Queens is a leader of liberal arts universities offering practical experience through internships. Undergraduates earn internship credit as a degree requirement for the bachelor's degree. The University emphasizes internships in its curriculum because they give students a unique opportunity to explore the world of work, integrate classroom knowledge, gain marketable skills and develop professional networks for entry into graduate school or employment.

The Honors Program provides a high degree of freedom for academically talented and motivated students. It is open to all students regardless of the major program of study, providing qualified students with an opportunity to work at an advanced level on topics of interest in seminars and in individual faculty-guided studies, leading ultimately to an Honors Thesis or Project. Through interdisciplinary seminars and

one-on-one collaboration with faculty mentors the Honors Program encourages students to explore the academic landscape beyond their standard coursework and pursue their intellectual passion. For more information see http://www.queens.edu/honors/honors_program_requirements.asp

Off-Campus Learning Opportunities

Undergraduates at Queens may also take advantage of a variety of special off campus learning experiences.

- **Government Internship Program**
Undergraduates may participate in a government internship program that provides an understanding of practical politics as well as an introduction to government employment. The Queens program is based upon cooperation with existing programs with local, state or federal government institutions. Some of the internship opportunities involve stipends that may be used to defray the costs of the internship to the students.
- **The Washington Center**

Undergraduates may apply for Washington internships through the Washington Center. These internships give students opportunities to explore a variety of public oriented careers and professions. Within the framework of liberal arts studies, they enable students to combine a work and learning experience for academic credit.

- **Washington Semester at American University**
Through a cooperative arrangement with American University, two undergraduates annually may spend one term in Washington, D.C., studying American government. The study is carried out through a seminar of the student's own choosing, an individual research project and regular courses at American University. Applicants must have completed Political Science 201 and have a grade point average of 2.60 or higher. An additional tuition supplement may be required. Application should be made through the Department of Political Science. For further information, contact the Office of the Registrar.
- **Charlotte Area Educational Consortium**
Full-time degree-seeking undergraduates paying the University's comprehensive fee may register on a space-available basis with no additional charge for a course at any of the 23 institutions in the Charlotte Area Educational Consortium. Consortium members include Belmont Abbey College, Cabarrus College of Health Sciences, Carolinas College of Health Sciences, Catawba

College, Catawba Valley Community College, Central Piedmont Community College, Cleveland Community College, Davidson College, Gardner-Webb University, Gordon-Conwell Theological Seminary, Johnson C. Smith University, Lenoir-Rhyne College, Livingstone College, Mitchell Community College, Pfeiffer University, Queens University of Charlotte, South Piedmont Community College, Stanly Community College, University of North Carolina at Charlotte, University of South Carolina at Lancaster, Wingate University, Winthrop University and York Technical College. A student interested in the consortium should contact the Registrar's Office.

PAULINE LEWIS HAYWORTH COLLEGE

Through the Pauline Lewis Hayworth College the University also offers a bachelors degree to adults working in the Charlotte area, with a curriculum designed for the adult learner and courses provided in the evenings, on weekends and online.

Through Hayworth College the University offers courses leading to the Bachelor of Arts degree with majors in American Studies, Business Administration, Computer Information Systems, Elementary Education, English, Human and Community Services, Interior Design, Organizational Communication and Psychology. The Bachelor of Science in Nursing degree with a major in Nursing is also offered: however, clinical courses are offered only during the day.

ASSOCIATE of SCIENCE in NURSING

The Presbyterian School of Nursing offers the Associate of Science in Nursing (ASN) degree. The ASN program prepares a novice practitioner of nursing with essential knowledge and skills that facilitate critical thinking and a holistic, caring approach to the healthcare needs of society. Completion of the ASN program qualifies the graduate to sit for the NCLEX-RN® licensing exam. The curriculum also provides excellent preparation for subsequent completion of the BSN degree, especially through the RN-to-BSN program.

GRADUATE PROGRAMS

The University's graduate programs provide advanced, specialized education which prepares students for professional careers. They also seek to develop personal and professional values that are necessary for responsible citizenship.

The College of Arts and Sciences offers a unique low-residency program in creative writing leading to the Master of Fine Arts degree; the McColl School of Business offers both professional and executive programs leading to the Masters of Business Administration degree as well as a program in Organization Development leading to the Master of Science degree; the Presbyterian School of Nursing offers the Master of Science in Nursing degree; the School of Communication offers the Master of Arts degree in Organizational Communication; the School of Education offers both the Master of Arts in Teaching (elementary level) degree and the Master of Education degree in Literacy.



History of Queens

Queens University of Charlotte is a co-educational comprehensive University that has served Charlotte and the Southeast for over 150 years. The University prides itself on a strong foundation including a Presbyterian heritage, outstanding faculty, innovative curricula and creative programs.



Founded in 1857 as the Charlotte Female Institute, the University was originally located at College and 9th Streets near the center of the city. From 1891-1896, it was called the Seminary for Girls. In 1896, the Seminary merged with the Presbyterian Female College chartered by Concord and Mecklenburg Presbyteries. In 1912 it became Queens College and in 1914 relocated to the present campus in the Myers Park residential area. In 1930, Queens became related to the Presbyterian Synod of South Carolina through a merger with Chicora College in Columbia, S.C. The motto from Chicora College, *non ministrari sed ministrare* - "Not to be served, but to serve" - was adopted as the motto of Queens College.

In the aftermath of World War II, Queens admitted its first male students in a non-residential status. In addition, a co-educational evening college was established in 1948 that provided instruction for adults. This was the forerunner of the undergraduate evening college for working adults, the Pauline Lewis Hayworth College, inaugurated in 1979. In 1987 Queens College became fully coeducational and began admitting men into residence.

Queens has been providing graduate education since 1980 when the inaugural graduate program, the Master of Business Administration, admitted its first class. The Master of Education began in 1983, the Master of Arts in Teaching in 1992, the Master of Science in Nursing in 1998 and the Master of Arts in organizational communication in 1999. In 2001 the Master of Fine Arts in creative writing was started.

Queens' growing graduate education programs led to its reclassification by the Carnegie Foundation as a masters-level University, and on June 1, 2002 the Board of Trustees changed its name from Queens College to Queens University of Charlotte.

The McColl School of Business was created in 1993. In 2004 the University's second School, the Presbyterian School of Nursing, was created after Queens merged its nursing program with Presbyterian Hospital's school and also added the Associates of Science in Nursing degree. At the same time the University's campus expanded to include the nursing facility on 5th street near Presbyterian Hospital. In 2007 the Board of Trustees approved the creation of the School of Education and the School of Communication beginning in 2008.

Queens has provided transforming educational experience to students from all walks of life for more than a century, and is committed to continuing its tradition of excellence in education while becoming a leading University in the Southeast committed to service to the Charlotte community and the larger world.

since 1857

The Honor Code

Queens University of Charlotte is firmly committed to principles of honor and prides itself on the spirit of trust that exists among all of its members. At the very heart of Queens University of Charlotte is the Honor Code. The Honor Code is based on the principle that a spirit of trust should pervade all aspects of student life. Its essence is that any violation of the Honor Code is an offense against the community.

The Honor Code at Queens University of Charlotte is the keystone of the University's belief that its students should act honorably and responsibly in all aspects of life, both on and off-campus. The Honor Code incorporates the high principles of honor and integrity in both personal conduct and academic work. The purpose of the Honor Code is to assist in the development of mature women and men who act responsibly at all times and to promote a community based on the principles of responsible citizenship, mutual trust and respect. The Honor Code is binding on all members of the University community and applies to all phases of life at the University.

An effective Honor Code depends upon each student adhering to the spirit and letter of its principles. It demands accountability on the part of each student for his or her actions. Queens' students are responsible for their personal conduct at all times and shall be subject to review, including possible suspension, for behavior that discredits themselves or the University.

As a commitment to this system of honor, students are asked to sign the Honor Code as part of their application for admission. The Honor Code incorporates two different pledges of student conduct: the academic pledge and the community pledge. In addition, it embodies the individual's commitment to developing a community of honor, including taking action against those who violate the Code:

As a member of the Queens community, I will endeavor to create a spirit of integrity and honor for its own sake at Queens University of Charlotte.

Academic Pledge: I pledge truthfulness and absolute honesty in the performance of all academic work.

Community Pledge: I pledge to be truthful at all times, to treat others with respect, to respect the property of others and to adhere to University policies.

Accepting both the privileges and responsibilities of living by this code of honor, I resolve to uphold this code and not to tolerate any violations of its spirit or principles.

Violations of the Honor Code include, but are not limited to, cheating, lying, theft, unprofessional behavior and academic dishonesty. Two examples of the latter are plagiarism, the use of another's words or ideas without giving credit to the source, and computer misuse, including accessing, transferring, or altering information without authorization.

Judicial Process

Suspected violations of the Honor Code by an undergraduate in the traditional Undergraduate Program are adjudicated by a student Honor Council or Judicial Board. Full information on the process is available at in the Student Handbook, available online at <http://www.queens.edu/studentlife/handbook/honorcode.asp>

Suspected violations of the Honor Code by a Hayworth College student should be reported to the dean of Hayworth College, and will be heard by a Hayworth College Hearing Board. Full information on the process is available from the Dean of Hayworth College.

Suspected violations of the Honor Code by a graduate student should be reported to the dean of the graduate program and will be dealt with by a Graduate Hearing Board. Full information is available from the graduate program's dean.

Suspected violations of the Honor Code by a student in the ASN program should be reported to the dean the Presbyterian School of Nursing, and will be dealt with by the ASN Hearing Board. Full information is available from the Presbyterian School of Nursing.

The Campus

The main campus of Queens University of Charlotte is nestled among the signature oak trees of historic Myers Park in Charlotte, N.C. Its Georgian buildings, five of which were constructed in 1914 when the University was moved to this site, have been extensively remodeled. The architectural motif of red brick with white trim has been incorporated in the more modern buildings. Principal buildings include the following:

Burwell Hall (1914), the focal point of the campus, faces Selwyn Avenue. In addition to administrative offices, the building houses the McInnes Parlors which provide a spacious reception area for guests and social events. Robert Burwell served as president of the Charlotte Female Institute from 1857 to 1872, and his wife, Margaret Anna Burwell, was a teacher and principal.

Belk Chapel (1950) was a gift to Queens by the families and associates of William Henry Belk and Dr. John M. Belk, in their honor. Greek revival in architecture, it is equipped with a 39-rank organ and seats 500. It is used for chapel and for other religious services and meetings. The Belk families have been loyal and generous supporters of the University.

Trexler Student Center (1993) honors long-time Queens trustee Charles B. Trexler and his children. Designed to be the "living room" of the University, the Trexler Center is located at the geographic center of the campus. It offers a living room, the Queens bookstore, Jazzman's Café and a private dining facility – The Claudia Belk Dining Room. A stairway connects the Trexler Center with the Service Center on the lower level of Morrison Hall.

The Lion's Den Grille & Game Room which opened in 2007 is the newest dining facility on the Queens campus. Located in the newly renovated Morrison Hall basement, The Lion's Den boasts 2,000 square feet, a 24-foot grill for snacks and meals, an Internet jukebox, wide screen television and a pool table. The 24-foot grill offers fare that appeals to everyone. Meal plans, Munch Money, cash and credit cards are all accepted.

Morrison Hall (1927) has three levels. The lower level includes the Copy and Mail Service Center, Dining Services offices and the Lion's Den Grille and Game Room. The Frances Young Dining Hall, which was completely renovated in 1999, is located on the second level. Student Life and Student Organizations are located on the third level.

E.H. Little Fine Arts Center (1966) contains the Charles A. Dana Auditorium, which seats 1,000 for concerts, recitals, plays and lectures. The center also contains the Suzanne T. Little Recital Hall, an exhibition gallery, studios, practice rooms, classrooms for music and drama, and music offices that include a library of music, miniature scores and recordings. Major donors of this facility were prominent philanthropists E.H. Little and Charles A. Dana.

Jernigan Building (1914) houses the Business Office, the Registrar's Office, Student Financial Services Office and the student bank on the first floor, and the Union-PSCE offices and classrooms on the second floor. The building was named for Dr. Charlton Coney Jernigan who was president of Queens from 1951-53.

John H. Sykes Learning Center (2000) is named in honor of Mr. John H. Sykes, a member of the Board of Trustees and a generous benefactor of the University. The building is home to the McColl School of Business and is used by the entire campus for classroom, meeting and event space. The building contains a 214-seat auditorium, classrooms, meeting rooms, faculty offices and a student lounge.

Dana Building (1961) honors Charles A. Dana, a generous benefactor of Queens University of Charlotte. The Dana Building contains the Center for Academic Success, the Student Disability Services Office, the Center for Excellence in Teaching and Learning, classrooms, the DeWitt Computer Classroom and faculty offices.

McEwen Hall (1914) was renovated in 1989. The building, named for the late Dr. Mildred Morse McEwen, alumna and professor emeritus of chemistry, includes classrooms, faculty offices, and the John Belk International Program Office and the Office of the Dean of the College of Arts and Sciences.

Ovens Athletic Center (1954) includes a gymnasium, classrooms, a dance studio and a swimming pool. Extensive renovation and remodeling took place in 1989 with the expansion of Queens' athletic programs. David Ovens, business executive and merchant, was a Queens trustee and benefactor.

Stultz Building (1952), named for Mr. and Mrs. W. Z. Stultz houses the office of the Dean of the Presbyterian School of Nursing, faculty offices and the Nursing Skills Lab. This building also houses the Campus Police Department.

Walker Science Building (1966) contains laboratories, classrooms, faculty offices and research facilities for Biology, Chemistry, Environmental Science, Physics, Mathematics and Computer Information Systems. It also houses Queens' Information Technology Center. The building was named for Dr. Edwin R. Walker, a former president of the University.

Watkins Hall (1914) houses the art department, exhibition galleries and faculty offices. It is named for Miss Mildred C. Watkins, member of the faculty from 1895-1909.

The Student Health & Wellness Center (1935) houses the undergraduate student health and counseling treatment areas as well as professional staff offices.

Fifth Street Nursing Campus, located 1.8 miles from the main campus at 1901 E. Fifth Street near Presbyterian Hospital, provides classrooms, laboratories and offices for the associate of science in nursing program, and houses the Presbyterian School of Nursing's state-of-the-art computerized Patient Simulation Laboratory.

The Sports Complex at Marion Diehl Park celebrated its grand opening in March 2006. The Complex covers 65-acres and is a joint partnership between Mecklenburg County and Queens. The facility features a Championship field, adaptive field and running track. Additional projects are scheduled to be completed by 2012. A new Field House and Welcome Center are under construction and will open in 2009.

RESIDENCE HALLS

Albright Residence Hall (1964) is named in honor of Miss Thelma Albright, former dean of students and a long-time faculty member at Queens.

Barnhardt Residence Hall (1965) honors Mr. and Mrs. William H. Barnhardt. Mr. Barnhardt, a prominent and devoted supporter of the University, was a member of the Board of Trustees.

Belk Residence Hall (1954) honors the late Mrs. William Henry Belk, alumna, trustee and benefactor. The hall was a gift to Queens from Mrs. Belk's sons and daughter.

Hayes Residence Hall (1914) is named for Queens alumna and Board Trustee Miriam Cannon Hayes '37. The Lily Long Lobby in Hayes Hall is named for Miss Lily W. Long, who served the University for half a century and was president from 1891 to 1899.

Wireman Residence Hall (2001) is Queens' newest and largest residence hall named for the late Billy O. Wireman, president of Queens from 1978-2002. The Queens Fitness Center is located on the lower level of Wireman and includes 8,000 square feet of state-of-the-art cardiovascular and studio equipment.

Wallace Residence Hall (1962) honors Mr. and Mrs. J.M. Wallace and family. Mrs. Wallace was an alumna, and J. Mason Wallace Jr. was a trustee. The Common Grounds Coffeehouse is located on the first floor of Wallace and is a student-run coffeehouse that serves up a variety of specialty drinks for budget prices.

OTHER BUILDINGS - *Immediately adjacent to the campus include*

Harris House, home of the Office of Undergraduate Admissions and Withers House, where the Offices of the Dean of Hayworth College and the Center for Lifelong Learning are located.

Blair House (1935), named for Dr. Elizabeth H. Blair, former dean of instruction, houses the Career and Internship Programs Office.

Tillett Building (1949), named for Miss Laura A. Tillet, professor emeritus of English, is used by the Art Department for ceramics, sculpture, woodworking and metalworking.

Stultz Building, named for Mr. and Mrs. W.Z. Stultz, houses the Presbyterian School of Nursing and the Campus Police Office.

Student Life

Queens University of Charlotte realizes that, as important as academic activities are, much of a student's education occurs outside the classroom. Day-to-day living experiences and campus activities are valuable components of a well-rounded education and central to what makes Queens so special. Students learn and grow by becoming active participants in the life of the campus community. This participation can take many forms, including student government, Greek life, our honor code system, residential living, multicultural programming, health & wellness services and our wide array of student organizations and campus traditions.

With over 35 clubs and organizations, four national sororities, two national fraternities, three different residential living style options (room, suite and apartment), and over 150 years of traditions to draw from, the out of class experience at Queens can rival that of any institution of its size.

Our Student Government Association distributes resources to clubs and organizations for the purpose of engaging students in the traditional undergraduate experience. The Department of Student Life works closely with all branches of SGA to make sure those funds are being utilized in ways to enhance the quality of student life at Queens University of Charlotte. Our students consistently rate their undergraduate experience among one of the most engaging in the country.

To learn more about our Department of Student Life, and the many cherished traditions at Queens University of Charlotte, visit the Student Life web site at www.queens.edu/studentlife. There you will discover information pertaining to the five functional units comprising our Student Life Department (Student Activities, Residence Life, Multicultural Affairs, Campus Police and Health & Wellness) and up to date information on all the programs, services and activities offered at Queens to complement your academic experience.



Athletics

As an NCAA Division II affiliate, Queens University of Charlotte seeks highly skilled and competitive student-athletes and offers athletic opportunities in 16 varsity sports. The women's teams compete in basketball, cross-country, golf, lacrosse, soccer, softball, tennis, track and field and volleyball, while the men field teams in basketball, cross-country, golf, lacrosse, soccer, tennis and track and field. Queens' student athletes compete in the Conference Carolinas, a 12-member NCAA Division II league.

Ovens Athletic Center is the home of the Queens' Royals. The indoor facility includes a gym, heated swimming pool, dance studio, athletic training room and locker rooms. The Queens tennis courts are lighted and adjacent to the gymnasium.

The Royals Soccer and Lacrosse teams play at the Queens Sports Complex at Marion Diehl Park. The Sports Complex is a 65 acre complex located off Tyvola Road.

For more information about Royals Athletics, please visit <http://www.queens.edu/athletics>.



Honor Associations and Awards

Several organizations have been established at Queens to recognize high achievement, both in scholarship and in campus leadership.

- Janusian Order is an honorary organization that was established at Queens in 1937. Janusian Order includes students selected from the junior class on the basis of outstanding leadership, citizenship and scholarship exhibited during their sophomore year at Queens.
- Mortar Board is a national senior honor society. Mortar Board recognizes those students who have demonstrated not only outstanding scholarship but who have made significant contributions as leaders.
- Student Marshals are students who have achieved academic excellence. Students are selected as Student Marshals each year following fall term on the basis of class rank from a list of eligible degree candidates who are taking a fulltime course load. They serve as ushers in academic processions at official University events.
- Who's Who Among Students in American Universities and Colleges recognizes noteworthy student leaders on campuses throughout the country and registers them in a national collegiate publication. The students are selected on the basis of scholarship, leadership, citizenship, participation in co-curricular activities and the promise of future contributions to those areas.

IN ACADEMIC DISCIPLINES

- Beta Gamma Sigma, an international honor society, recognizes the outstanding academic achievements of students enrolled in collegiate business and management programs accredited by AACSB International – The Association to Advance Collegiate Schools of Business. Only 6% of Business Schools across the country have AACSB accreditation.
- The Tau Tau Chapter of the Beta Beta Beta National Honorary Biological Society promotes interest in the biological sciences and keeps students aware of new developments in the field. The chapter is affiliated with the N.C. Academy of Sciences. Membership eligibility is based on academic achievement.
- Alpha Psi Omega is the largest dramatic honor society in the country and began a chapter at Queens in spring 1994. Membership is based on points accrued by working in either the performing or technical aspects of theater. Work may be done at Queens or in professional community theaters.
- The Honor Society of Nursing, Sigma Theta Tau International, was founded in 1922. The Mu Psi Chapter-at-Large, co-sponsored by the Presbyterian School of Nursing at Queens, recognizes students who have demonstrated superior academic achievement and leadership potential. Undergraduate students meeting these criteria are invited to be inducted after they have completed at least half the nursing component of the Bachelor's of Science in Nursing program.
- Pi Sigma Alpha is a political science honor society whose goal is to stimulate scholarship and interest in the subject of government by providing tangible recognition to students who have excelled in the field.
- Psi Chi is a national honor society whose purpose is to encourage, stimulate and maintain excellence in scholarship of the individual members in all fields, particularly in psychology, and to advance the science of psychology.
- Tau Upsilon Alpha is the national honor society for human services whose purposes are to honor academic excellence, to foster lifelong learning, leadership and development and to promote excellence in service to humanity.

AWARDS

- In addition to membership in campus honor associations, Queens University of Charlotte recognizes a number of other honors and awards, including the Dean's List, graduation with honors, creative writing awards, various other academic awards, several athletic citations and the Diana Award.
- The Algernon Sydney Sullivan Award is presented to those who exemplify high standards of service. Since 1948, the New York Southern Society has granted to Queens University of Charlotte the privilege of bestowing two Algernon Sydney Sullivan awards each year, one to an outstanding graduate and a second to a member of the community. Mr. Sullivan, a distinguished lawyer and the first president of the Society, had such outstanding qualities of moral courage and personal inspiration that the Society created these awards to honor him and to commend others who might exemplify similar qualities.

Student Services

THE CENTER FOR ACADEMIC SUCCESS

The Center provides important academic support programs and learning assistance courses for all students to help improve their academic skills and achieve their academic goals. Services offered include peer tutoring, review sessions, academic workshops, study skills assessments, individual academic assistance and guidance, the writing center and referral to disability services.

The Writing Center is a faculty-staffed resource housed within the Center for Academic Success. The Writing Center is designed to facilitate student participation in the writing process by refining key skills and developing study patterns for success as well as writing proficiency. Please visit the Center's Web site at <http://www.queens.edu/center>.

STUDENT DISABILITY SERVICES

ADA Compliance, Documentation and Accommodations

The Office of Student Disability Services serves qualified students with disabilities of all varieties: learning disabilities; ADHD; psychiatric/emotional disabilities and physical disabilities including vision impairment, hearing impairment, mobility issues and medical disabilities. The mission of the Office of Student Disability Services at Queens University of Charlotte is to provide and coordinate accommodations, support services, and auxiliary aids to qualified students with disabilities.

It is the responsibility of the student to self-identify as having a disability. In order to access the rights provided through the ADA and Section 504 of the Rehabilitation Act of 1973, a student must register with Queens University of Charlotte by providing documentation verifying a disability. A student cannot receive academic accommodations until this is completed. It is also the responsibility of the student to inform professors of the need for accommodations and to advocate for him/herself if these are not being met satisfactorily.

Examples of accommodations and services include, but are not limited to: Braille writer, coordination with faculty, assistive technology, software, note taker services, extended time on tests/quizzes, preferential seating, referral to the counseling center for personal consultation, referral for tutorial and academic resource center, counseling around disability related issues and special test administration.

For information visit <http://www.queens.edu/studentlife/resources/disability.asp>.

INTERNSHIPS AND CAREER PROGRAMS OFFICE

The Internships and Career Programs Office is a comprehensive career center and offers a variety of services including individual career coaching, resume writing assistance, campus interviews, workshops and career fairs. Students are encouraged to use the virtual services such as the eCampusRecruiter for jobs and internships, OptimalResume and the Alumni Mentoring Program. Private appointments are available. Queens' career development center is located in the Blair House. For more information visit <http://www.queens.edu/internships>.

HEALTH SERVICES AND COUNSELING

The Student Health and Wellness Center provides medical and mental health services to undergraduate students enrolled at the University. It is not necessary to have Queens' health insurance to use the HWC. While most services are free of charge, any costs incurred can be paid at the time of service or billed to the student's account. Appointments are encouraged but walk-in visits are accommodated when possible. The HWC is open Monday through Friday 9am-5pm, and is located on Wellesley Avenue next to Barnhardt Hall. Visits to the Health and Wellness Center are confidential. Medical information is not shared or discussed by phone without specific written consent from the student. For more information visit <http://www.queens.edu/studentlife/health/index.asp>.

Medical Services

In addition to general medical care for acutely ill or injured students, available services include chronic disease management, routine physical or gynecological examinations (fee for service), confidential STI and HIV testing, routine immunizations (fee for service), international travel consultation and immunizations, laboratory testing on-site or through Presbyterian laboratory and referrals to network physicians and care facilities in the Charlotte area. Appointments may be made by calling 704 337-2220.

Counseling Services

Queens has professional counseling services available to students for individual and group counseling and community referrals. The Counseling Center is located in the Health & Wellness Center and appointments may be made by calling 704 337-2220. Counseling is confidential and there is no fee. Up to ten sessions per year are available at no charge to each student paying the comprehensive fee. Arrangements can be made for students needing additional sessions. Referrals to off-campus psychologists and psychiatrists may be made by the counseling center staff when necessary. The cost of all off-campus therapy is the responsibility of the individual student. The relationship between student and counselor is professional and is fully confidential within the confines of safety of self and others. The Health & Wellness Center Counseling Services is open 9am-5pm, weekdays.

The Fitness Center

The Queens Fitness Center, located on the lower level of Wireman Hall, is a spacious 8,000-square-foot facility with free weights, "nautilus" equipment, cardio machines and elliptical trainers, plus a 2,500-square-foot aerobics room. Any student may join the Fitness Center. For more information visit <http://www.queens.edu/studentlife/health/fitnesscenter.asp>.

Everett Library

Everett Library (1960), located at the center of the campus, was built through the generosity of Herschel Hill Everett, chairman of the Board of Trustees from 1952 to 1967, and his wife, Cornelia Nisbett Everett. A new Georgian-style façade was constructed in 2000, thanks to a gift from Mr. John H. Sykes, a member of the Board of Trustees, and named for his wife, Susan W. Sykes.

The library collection - the core of the academic community - is designed to support all programs of the University. More than 144,480 books and bound periodicals are available in open stacks for student use. In addition, the library currently subscribes to over 315 periodicals in print and several thousand full-text periodicals available electronically through the library's participation in the NC-Live database program. Everett Library also subscribes increasingly to individual electronic databases every year. The library maintains an active periodical microfiche collection. The book collection, which grows at a rate of 2,000 volumes a year, receives additional support from endowments, such as the one established by the Friends of the Library. The library's online SIRSI catalog and NC-Live databases are available through the campus network.



The library offers additional services such as bibliographic instruction, academic reserves, interlibrary loan and reference assistance. Alumni, Friends of the Library, Union-PSCE students and ministers of the supporting presbyteries have access to selected library services. Everett Library offers an information technology commons for student and faculty research.

Four computing labs are available to students for research and preparing classroom assignments. Four group study rooms offer students opportunities for collaborative learning through group study.

A satellite campus of the Union Theological Seminary and Presbyterian School of Christian Education was established at Queens University of Charlotte in 2001. Everett Library supports these students with over 14,500 books, periodicals and electronic databases. This collection is located on the second floor of the library.

The second floor Special Collections Room, named for Queens' first librarian, Rena Harrell, houses Charlotte imprints, books on the history of Mecklenburg County and North Carolina author titles.

On the lower level is the Curriculum Resource Center, which houses the Education Division's collection of state-adopted textbooks and other materials for classroom use. Also located on the lower level is the Archives Center established to preserve materials relating to the history of Queens University of Charlotte. A reading room for patrons to do historical research is available by appointment.

Everett Library has been enriched by its Friends of the Library organization. Founded in 1971, this 700+ member community group provides year round library and cultural activities and events. Its gifts to Everett Library provide book funds, technology and equipment and special projects.

Everett Library also offers 24 hour access through its Web site, www.queens.edu/library.

Information Technology Services

Information Technology Services for both academic and administrative users is coordinated by the staff of the Queens IT Services Department, located in the lower level of Walker Science Building. IT Services houses and maintains file & print servers, application servers and other network hardware and software to support the academic and administrative mission of the University. Services such as e-mail, internet access and computer hardware and software components are supported by this department. The campus network environment is comprised of a switched fiber-optic backbone which feeds LAN switches in each building. A metro Ethernet connection provides connectivity to the global Internet. Networked computing capabilities are provided to classrooms, residence halls and administrative offices including the Everett Library and Telecounseling Center. Computer Equipped Labs and Classrooms include:

Dickson Microcomputer Lab

Located in the Walker Science building, this lab contains 19 Pentium dual core computer workstations connected to a network laser printer. Each PC has access to the Internet and the Queens Campus network. PC's are MS Windows based with Microsoft Office Suite and other curriculum specific applications. This lab has 24 hour access for students with the use of a card access key.

Curriculum Resource Center

Located in the Everett Library, the CRC consists includes 20 MS Windows based computers designated for student research activities. Workstations have access to the Internet and print capabilities in addition to other curriculum specific applications. Access to the library card catalog service and online database resources.

Language Lab

Located in the Everett Library the Language Lab includes 12 MS Windows based computers designated for student research activities. Workstations have access to the Internet and print capabilities in addition to other curriculum specific applications.

Presbyterian School of Nursing Lab (5th Street Campus)

13 Windows based computers designated for the use of students of the School of Nursing. Workstations have access to the Internet and print capabilities in addition to other curriculum specific applications.

Mac Lab

Located in the Library, the Mac Lab in Everett Library contains 15 Apple iMac computers running Mac OS X. A network printer is available in the lab.

Other Classroom and Lab Facilities

Everett Library is wired throughout so students with Ethernet-enabled laptops can connect to the Internet from a variety of locations. Loaner laptops are available within the library for in-library wired and wireless use. Visit <http://campus.queens.edu/its> for a more complete listing of additional computer classrooms and labs on campus which are used to support specific departments such as Psychology, Nursing, Education and Information Systems.

Residence Halls

All residence halls have computer equipped study rooms. These computers are equipped with Microsoft Office and Internet Explorer. Wireman, Belk, Hayes and Albright Residence Halls as well as the residential floor of Barnhardt are wired for Internet access in each room. Almost all rooms are equipped so that each occupant may have access to their own data port. Off-campus residential apartments at Providence Place are also wired for data access. An Ethernet ready PC is required for Internet access in these buildings.

Wireless

Wireless hotspots are available around campus at various locations including Everett Library, Jazzmans Café, Claudia Belk Dining Room, Morrison Dining Hall, Trexler Courtyard and the Academic Quad (between Morrison and Walker Science buildings) with more to come.

Email

All enrolled Queens students receive student email accounts. Students are also eligible for educational discounts on computer hardware and software several different vendors including Dell, Software Express, CDWG and others.

Responsibilities

Students must abide by the terms of the Queens Acceptable Use Policy (AUP) for Information Technology Systems and the University Copyright Compliance Guidelines. The approval of the IT Services department is required prior to a student setting up their own hubs, switches, network printers or wireless access points within the Residence Halls. All computers connecting to the Queens network must run up-to-date antivirus software. Windows users are required to have automatic Windows Update configured. These requirements have been established for the protection of the network and its connecting users and are enforced by IT Services.

For more information about email accounts, student discounts and the above policies and guidelines, please visit <http://campus.queens.edu/lits> or contact the IT Services Help Desk at 704 337-2323.



Student Records

Public Records (Directory Information)

The following information on individual students is considered Directory Information and is public: full name, local address, home address, telephone number, email address, date of birth, major field of study, dates of attendance at Queens University of Charlotte, class year, degrees, honors and awards received, participation in officially recognized University activities and student organizations, parents' names, class schedules and religious affiliation. This public information may be released or published without the student's consent. However, it is the policy of Queens University of Charlotte to refuse to release information to private firms or mailing lists.

Directory Hold

Students who do not wish this information made public may inform the Registrar's Office, requesting a "Directory Hold" in writing, within 10 days after registration each term. The Registrar will notify other University offices of such requests. Students should understand that if they withhold directory information, it will not be released to anyone unless the health or safety of an individual is involved. Requests for student data from agencies such as HEW, OEO and research agencies may be honored without prior approval of the student, ordinarily in anonymous form.

Confidential Records

All personally identifiable material on particular students used to make decisions about students or used for transmittal to others outside the University and which is other than public material, as defined above, is considered confidential. Confidential information includes, but is not limited to, the following items: academic evaluations, advising records, disciplinary records, financial aid records, letters of recommendation, medical or health records, clinical counseling records, transcripts, test scores and other academic work.

Official Records

Official records are released only with the written permission of the student. Official records include material on students relating to their status as students held by any office of the University and intended for the use of the University or available to parties outside the University. Official records do not include the following: letters of recommendation for which the student has waived the right of access, public safety records, medical and clinical counseling records, financial records of parents, private records kept by individual faculty or administrators as aids to memory but not intended for transmittal to others.

Access to Official Records

Queens University of Charlotte, in accordance with the Family Educational Rights and Privacy Act of 1974, also known as the Buckley Amendment, permits students to inspect their records whenever appropriate and to challenge specific parts of them as necessary. Each enrolled or former student of Queens University of Charlotte has the right to inspect and review official educational records or files of the college directly relating to that student. (Note: Files on individual students are retained for five years after the student leaves the University. Only the Queens transcript is kept indefinitely.)

Student access to official educational records or files directly relating to the student is provided in the presence of a staff member. The right to access does not extend to applicants, those denied admission, or those admitted who do not enroll. Offices may require that requests for access be submitted in writing and may ask for, but not require, the reason for the request. A copy of a student's transcript and/or other recorded data will be made available to University officials who show legitimate educational needs without written permission of the student. Records will be kept in offices whose functions require such information.

A student is entitled to an explanation of relevant information contained in official records. The student has the right to a hearing to challenge the content of an official record to ensure that it does not contain information which is inaccurate, misleading, or in violation of privacy or other rights, and to correct or delete inaccurate, misleading, or inappropriate material.

Queens University of Charlotte recognizes that the Family Educational Rights and Privacy Act of 1974, as amended, does not intend to exclude release of information regarding dependent students' academic progress/grades to their parent or guardian if such information is requested. Queens also recognizes the student's right to specify that information regarding academic progress/grades not be released to parent/guardian. Written notification must be made to the Registrar.

Record of Immunization Law

Students enrolled in more than four credit hours and who are taking any classes which begin before 4 p.m. Monday through Friday, are required to provide valid documentation of immunizations to be compliant with North Carolina state law. Forms for this purpose are available from and are kept on file in the Student Health & Wellness Center.

The statute applies to all students except the following:

Students residing off-campus and registering for any combination of:

- Off-campus courses
- Evening courses
- Weekend courses
- No more than four day credit hours in on-campus courses

Queens' graduate students are also exempt.

If at any time the above student status changes to: on-campus courses, course load of more than four (4) credit hours, on-campus residence and/or enrollment in day-time courses, a Certificate of Immunization or record of immunization must be presented on or before the date the person first registers for the semester.

The following immunizations are required:

Vaccine Requirements and Number of Doses

Diphtheria, Tetanus and/or Pertussis ¹	Polio ²	Measles ³	Mumps ⁴	Rubella ⁵	Hepatitis B ⁶
3	3	2	2	1	3

Nursing Students: All nursing students have specific immunization requirements. For more information consult the Presbyterian School of Nursing.

Footnote 1 - DTP (Diphtheria, Tetanus, Pertussis), Td(Tetanus, Diphtheria): One Td booster dose within the last 10 years.

Footnote 2 -Polio: Students age 18 or older are not required to receive polio vaccine.

Footnote 3- Measles: one dose on or after 12 months of age; second at least 30 days later. Two Measles doses if entering college for the first time after July 1, 1994.

Footnote 4- Mumps: One dose on or after 12 months of age. Mumps vaccine is not required if any of the following occur: An individual who has been documented by serological testing to have a protective antibody titer against mumps; An individual born prior to 1957; or Enrolled in college or University for the first time before July 1, 1994. An individual entering college or University prior to July 1, 2008 is not required to receive a second dose of mumps vaccine.

Footnote 5- Rubella: One dose on or after 12 months of age. Rubella vaccine is not required if any of the following occur: 50 years of age or older; Enrolled in college or University before February 1, 1989 and after their 30th birthday; An individual who has been documented by serological testing to have a protective antibody titer against rubella.

Footnote 6- Hepatitis B vaccine is not required if any of the following occur: Born before July 1, 1994.

International Student Admission

Queens University of Charlotte welcomes international students. Applicants must ask each institution that they attended to forward their transcripts to the Office of Admissions.

Students transferring from a foreign University must have their transcripts evaluated independently by a certified transcript evaluation service like World Education Services (www.wes.org).

In addition, transcripts in a language other than English must be translated into English by an official at the high school or college issuing the transcript.

Any student for whom English is not the first language must satisfactorily complete the Test of English as a Foreign Language (TOEFL) with a minimum score of 550 on the paper version or 213 on the computer version, and have the score sent to the Office of Admissions. Information may be obtained by writing to the TOEFL Program, Educational Testing Service, Box 899, Princeton, N.J. 08541. The TOEFL code number for Queens University of Charlotte is 5560. Registration arrangements should be made at least two months before the testing date.

In lieu of TOEFL scores, Queens University of Charlotte will accept prior to admission successful completion of the ELS Language Centers' English language program at level 12. International students also are required by the United States Citizenship and Immigration Services to submit a confidential certified financial statement indicating the amount of funds available for their education in the United States.

Full acceptance into the University is required before an I-20 may be issued.



Prior Learning Assessment

Transferred Credits

When a student enters Queens with prior academic credit from a regionally accredited institution, the Registrar evaluates those credits for transfer, and determines the student's class status. The Registrar's evaluation of transferred credits will also determine whether or not any transferred courses are equivalent to any courses at Queens.

Policies on Credit Awarded for Prior Learning

Duplicate credit will not be awarded in the event AP and/or IB examination credit is accepted or if the scores duplicate credit already earned. Total combined AP, IB and CLEP credit awarded will not exceed 38 semester hours. Neither grades nor quality points will be awarded, nor may AP, IB or CLEP credits satisfy the final 30 hours required for graduation from Queens. Official AP, IB and CLEP scores should be submitted to the Queens Registrar. Information on transferred credit and course credit equivalencies can be found on the Queens Web site at <http://www.queens.edu/registrar/home.asp>.

Advanced Placement Credit (AP)

Students who have completed college-level work in their secondary schools should take the appropriate Advanced Placement (AP) test administered by the CEEB. In most subjects Queens grants advanced placement and course credit automatically if the student scores either 4 or 5 on such tests.

International Baccalaureate (IB)

Queens will grant six semester hours of elective credit in each area in which a student has achieved a score of 5, 6 or 7 in a higher level examination. Assignment of specific course credit will be determined at the student's request and the discretion of the individual department. Students who earn a 5, 6 or 7 on the English portion of the IB examination (or 4, 5 on the AP English examination) will receive credit for English 110 and will be required to take English 120 in the spring semester of the freshman year.

College Level Examination Program (CLEP)

Queens awards credit and advanced placement to students who score satisfactorily on approved subject level tests of the CLEP. Detailed information is available from the Registrar's Office.

Foreign Language Placement

All entering freshmen take a foreign language placement test during new student orientation. The score earned may allow students to place out of one or both years of the foreign language requirement. Tests are given in Spanish, French, Latin and German.

Radiologic Technologist Certification

Thirty credit hours are accepted for those persons certified by the American Registry of Radiologic Technologists. A copy of the student's certification or proof of certification is required. Only students admitted to Hayworth College may use these hours toward a major in radiologic technology.