

APPLICATION FOR GRADUATION

Return to the Office of the Registrar

Your application *MUST* be received by the Office of the Registrar no later than the date listed below. Otherwise, we cannot guarantee a degree audit will be performed in time for your degree completion.

_____ This is an update to a previously filed Application for Graduation.

TERM & YEAR IN WHICH YOU EXPECT TO COMPLETE ALL DEGREE REQUIREMENTS.

Note: this is the date you expect to finish, **not** the term you plan to participate in the commencement ceremony.

_____ Spring 0910 (May 2010)

Application Due: 08/15/2009 – PAST DUE

_____ Summer 0910 (August 2010)

Application Due: 01/29/2010 –

_____ Fall 1011 (December 2010)

Application Due: 04/15/2010 –

___ Traditional Undergraduate

___ HC Undergraduate

___ ASN Undergraduate

___ Communication Graduate

___ Business Graduate

___ Education Graduate

___ Nursing Graduate

Queens ID#: _____

Cell Phone # _____

First Name

Middle Name

Last Name

Degree Expected (circle one): ASN BA BM BS BSN MA MAT MBA MED MFA MSN MSOD

Major(s): (1) _____ (2) _____

Minor(s) / Concentrations(s): (1) _____ (2) _____

Clearly print your name as you would like it to appear on your diploma and the graduation program. *If your name has been changed, please provide in person 2 legal documents to the Registrar's Office or mail 2 copies notarized, i.e. Drivers License, SS Card, marriage certificate.*

Do you plan to attend the commencement ceremony in May? _____ Yes _____ No

Regardless of your completion term, all diplomas are awarded and distributed in May.

If you DO NOT plan to attend the May ceremony, how would you like to receive your diploma?

_____ I will pick up my diploma after the May commencement ceremony.

_____ Please mail my diploma to:

Address, City, State, Zip

(It is your responsibility to inform the Office of the Registrar if there is a change in this address)

Please provide the following information which will enable the Student Store to order your cap and gown.

Height: _____ Gender: _____

Student Signature

Date

Office of the Registrar ■ 101 Jernigan ■ 1900 Selwyn Avenue ■ Charlotte, NC 28274
704-337-2242 (tel) ■ 704-337-2218 (fax)