

2021-2022 Federal Direct Loan Change Form

If you would like to make adjustments to your federal loan(s), you may do so by completing and submitting this form to the Office of Student Financial Services. **Please note that any balance resulting from your requested loan change(s) will be due by published payment due dates and could be subject to late fees.**

Student Name: _____ Student ID: _____

SSN: _____ Cell Phone Number: _____

Please take the following action for the loan period indicated below (**CHECK ONLY ONE**):

Full Year 2021/2022 Fall '21 only Spring '22 only Summer '22 only

Subsidized Direct Loan: Choose **one** of these three options:

- Reduce** my previously accepted loan to the following amount \$ _____
- Reinstate** my previously declined loan for the following amount \$ _____
- Decline** entire loan

Unsubsidized Direct Loan: Choose **one** of these three options:

- Reduce** my previously accepted loan to the following amount \$ _____
- Reinstate** my previously declined loan for the following amount \$ _____
- Decline** entire loan

Graduate PLUS Loan: Choose **one** of these three options:

- Reduce** my previously accepted loan to the following amount \$ _____
- Reinstate** my previously declined loan for the following amount \$ _____
- Decline** entire loan

Alternative Loan:

- Reduce** my loan to the following amount \$ _____
- Cancel** my loan.

My signature authorizes Student Financial Services to decline, reduce or reinstate my Federal Direct loan(s) as indicated above. I understand that this reduction or cancellation of my loan(s) may affect the amount owed on my University account. **I understand I am responsible for paying the balance owed to Queens if a balance results from my request.**

Student signature: _____ Date: _____

Student Financial Services Counselor signature: _____ Date: _____

Updated 05.13.21