

Adjunct Faculty: Biology (Ref: ADJ-BIO)

Summary: Queens University of Charlotte invites applications for an adjunct faculty instructor position in the Department of Biology, teaching one or more of the following courses: Human Anatomy and Physiology, Microbiology or General Biology for non-majors.

Experience, Knowledge and Skills Required

Candidates must have a master's degree in Biology or related field; a terminal degree in Biology or the equivalent education and experience is preferred. Excellent oral communication skills, evidence of high-quality teaching effectiveness in undergraduate teaching.

Essential Duties and Responsibilities

Primary teaching responsibilities will include undergraduate classes in the College of Arts and Sciences. A successful candidate should have a passion for teaching, ability to work with both traditional and non-traditional age students, the ability to connect with students at all levels of proficiency including non-majors and pre-nursing students. The Biology Department offers both day and evening classes in the fall, spring and summer semesters.

Application Process

Qualified candidates should submit via email to academicjobs@queens.edu the following:

- (1) a letter of interest,
- (2) current resume or curriculum vitae,
- (3) statement of teaching philosophy,

Be sure to include "**REF: ADJ-BIO**" and **YOUR NAME** in your email subject line.

(Example: REF: ADJ-BIO, Shawn Mullin)

Queens values campus diversity and demonstrates this in campus initiatives; we particularly encourage members of historically under-represented groups to apply.

Only candidates who best match requirements of job will be contacted. The position will be removed from the website once an offer is extended and accepted, or when a sufficient candidate pool is identified. Due to limited staff resources, phone calls cannot be accepted or returned.

Physical Requirements of the Position *(with or without reasonable accommodation)*

- **Eye-Hand Coordination:** Requires hand-eye coordination and manual dexterity sufficient to operate a computer keyboard, copier, calculator and other office equipment.
- **Talking:** Especially where one must frequently convey detailed or important instructions or ideas accurately, loudly, or quickly.
- **Repetitive Motion:** Movements frequently and regularly required using the wrists, hands, and/or fingers.

- **Average Hearing:** Able to hear average or normal conversations and receive ordinary information.
- **Average Visual Abilities:** Average, ordinary, visual acuity necessary including close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.
- **Physical Strength:** Will regularly be required to sit, use hands to finger, handle or feel objects, tools and controls reach with hands and arms. Must be able to stand, walk, stoop, kneel, or crouch. Must regularly lift and/or move up to 10 pounds, and occasionally lift and/or move up to 20 pounds.

Work Conditions

Work in office and classroom environments, involving contact with students, faculty, staff, parents, service providers and vendors. Work has deadlines, multiple interruptions, moderate volume and may be stressful at times.

About Queens

Queens University of Charlotte is a private, co-educational, Presbyterian-affiliated comprehensive university located in the heart of Myers Park in Charlotte, NC, and is consistently ranked in the top tier of Southern Regional Masters Universities. The university has over 2,200 undergraduate and graduate students in programs offered by the College of Arts and Sciences, the McColl School of Business, the James L. Knight School of Communication, the Wayland H. Cato Jr. School of Education, the Andrew Blair College of Health and the Presbyterian School of Nursing and Hayworth School of Graduate and Continuing Studies. Additional information about may be found at <http://www.queens.edu>.

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Queens University of Charlotte is an equal opportunity employer and is firmly committed to supporting and celebrating all forms of diversity. Queens does not discriminate on the basis of race, color, gender, sex (including pregnancy, child birth and conditions related to pregnancy or child birth), sexual orientation, gender identity or expression, religion, age, national origin, disability, political beliefs, veteran status, genetic information or any characteristic protected by law in the administration of its educational and admissions policies, scholarship and loan programs, athletic programs, employment and hiring policies, or other university-administered programs. Any applicant for employment who needs any reasonable accommodation under the Americans with Disabilities Act should contact the Director of Human Resources at 704.337.2297.

Disclaimer: The above description is not intended to be an all-inclusive list of the duties and responsibilities of this position, nor is it intended to be such a listing of the skills and abilities required to do the job. Rather, they are intended to describe the general nature of the position.