

Tenure-track Assistant or Associate Professor of Communication

The **James L. Knight School of Communication** at Queens University of Charlotte seeks a faculty member to join its faculty as a full-time tenure-track assistant or associate professor of communication who will also serve as the Director of Graduate Programs beginning **August 15, 2022**. We encourage individuals to apply who are teacher-scholars and have an interest in leading a graduate program and fostering multi-disciplinary, innovative collaborations with other graduate programs on campus and community partners as part of the university's strategic framework.

Our new faculty member will join a welcoming faculty who oversee a School of Communication that includes graduate and undergraduate programs. The Knight School of Communication has undergraduate majors in communication and multimedia storytelling, as well as concentrations in the areas of organizational and strategic communication, health communication, sports communication, media studies, and journalism.

The new faculty member serves as the School's Director of Graduate Programs overseeing the M.A. curriculum in both on-campus and online formats. This position is supported by one staff member who serves as a recruiter and student services specialist for the Knight School of Communication's graduate program. As the Director of Graduate Programs, this faculty member works collaboratively with the Director of Undergraduate Programs and serves on the University's Graduate Council with other Graduate Directors across campus.

Endowed by the Knight Foundation, the focus of the Knight School of Communication is to develop students into effective communicators who become engaged citizens and leaders in the communities they serve. The Knight School collaborates with Digital Charlotte which provides digital and media equity and inclusion programming for individuals in the Charlotte community and makes possible funding for community-engaged graduate assistantships. The Knight School of Communication, much like the city of Charlotte, is a growing and a dynamic program that serves a diverse population of students. A priority is to increase the visibility of its programs in the Charlotte community and beyond. The new faculty member will enjoy working in an environment that will support their professional growth. Knight School faculty have access to support through professional development funds, state-of-the art facilities and equipment, opportunities to lead study-abroad experiences, and relationships with robust partners in the city of Charlotte for community engagement and ongoing grant-funded community-based projects and initiatives.

Essential Duties and Responsibilities include:

- Teach three courses per semester in the graduate and/or undergraduate program, with the Director position receiving release time from one of these courses per year.
- Teach courses, including Communication Research Methods (with the ability to teach qualitative and/or quantitative approaches to research).
- Contribute to course design and innovative curriculum/program development.
- Possess an ongoing research agenda.

- Serve as a collaborative and collegial member of the Knight School of Communication and the university.

Experience, Knowledge, and Skills Required:

- An earned Ph.D. in Communication or a related field by the time of application.
- A record of effective teaching and demonstrated commitment to engaged student learning in a variety of modalities.
- Demonstrated knowledge and experience with graduate programs and/or academic engagement with community-based projects and initiatives.
- A scholarly agenda leading to publications in peer-review journals and/or presentations.
- Demonstrated ability to connect with a diversity of student learners.

Application Process

Qualified candidates should submit via email to hr@queens.edu all of the following in (.doc) or (.pdf) format.

- A letter of interest,
- Curriculum vitae,
- Contact information (name, email, address, phone numbers) for 3 professional references.

Be sure to include **"REF: KSC-ASST22"** and **YOUR NAME** in your email Subject Line.

(**Example:** REF: **KSC-ASST22** Shawn Mullin)

Applications received by January 31, 2022 will receive first consideration. Queens will continue to accept applications until the position is filled.

About Queens University of Charlotte

Located in the heart of the nation's second fastest growing metropolitan area, Queens University of Charlotte leverages the city's diverse and thriving environment as an extended classroom. Nationally recognized for undergraduate programs in international and interdisciplinary education, Queens blends the best of liberal arts learning with professional preparation and community engagement. Focused on supporting success for diverse learners, faculty build close and collaborative relationships with students and help them build intentional and individualized roadmaps for flourishing at Queens and beyond. At the graduate program level, the University offers innovative educational experiences that help learners advance professionally and retool for new opportunities. Our environs afford faculty myriad opportunities to advance their own professional growth and teaching and research interests by collaborating with vibrant industry, non-profit, and community organization sectors.

Because of our history of innovation and our legacy of strong leadership, **Queens is positioned to be among the new forerunners of American higher education.** This is a defining moment for Queens. While other institutions are focused on sustaining and surviving, we are thinking much bigger. Institutions that understand what is needed and are willing to reimagine what is possible

can position themselves to thrive and strengthen their market position after the pandemic with innovative approaches that are deeply connected to the world and its greatest challenges.

By 2030, **Queens aspires to become the leading, private, national university of Charlotte** with deep, meaningful, and reciprocal connections to the needs of our local community and economy; inventive and multidisciplinary academic programs that are connected to the world's most pressing challenges and biggest areas of opportunity; a fully connected, integrated, and innovative set of experiences that support holistic wellness and wellbeing; a culture of continuous improvement and investment that enables faculty and staff to flourish and achieve their full potential; and a comprehensive approach to diversity, equity, and inclusion that begins on campus and radiates throughout the community.

Queens University of Charlotte is an equal opportunity employer and is firmly committed to supporting and celebrating all forms of diversity. Queens does not discriminate on the basis of race, color, gender, sex (including pregnancy, child birth and conditions related to pregnancy or child birth), sexual orientation, gender identity or expression, religion, age, national origin, disability, political beliefs, veteran status, genetic information or any characteristic protected by law in the administration of its educational and admissions policies, scholarship and loan programs, athletic programs, employment and hiring policies, or other University-administered programs.

Any individual with a disability who needs any reasonable accommodation under the Americans with Disabilities Act to apply for a position or otherwise to participate in Queens' job search/selection process should contact the Director of Human Resources at 704.337.2222. Queens is an equal opportunity employer and diverse candidates are encouraged to apply.

Benefits

Queens offers comprehensive benefits to eligible employees, including: medical, dental and vision insurance, domestic partner benefits, defined contribution (matching) and supplemental 403(b) retirement plans, vacation and generous paid holidays, tuition remission and tuition exchange, Queens-paid life insurance, supplemental life insurance, dependent life insurance, accidental death and dismemberment insurance, flexible spending accounts (medical, dependent care, Health Savings Account), sick leave and long-term disability leave, paid parental leave, FMLA leave when eligible, reduced cost meals at Morrison Dining Hall, employee assistance program (EAP), free access to the Levine Center, wellness programs. In addition, employees may choose benefits such as pet insurance, critical care insurance and legal assistance.

Physical Requirements *(with or without reasonable accommodation)*•

- Visual Abilities: Read reports, create presentations, and use a computer system.
- Hearing: Hear well enough to communicate with co-workers, vendors, and students.
- Dexterity, Grasping, Feeling: Write, type, and use the telephone, copier, and computer systems.
- Mobility: Open files and operate office machines; move between departments and attend meetings across campus.
- Talking: Frequently convey detailed or important instructions and ideas accurately, loudly, or quickly.

- Lifting, Pulling, Pushing: Exert up to 25 pounds of force occasionally, and/or up to 20 pounds of force frequently, and/or up to 10 pounds of force constantly to move objects.
- Cognitive/Emotional: Ability to critically think and concentrate. Must be able to respond quickly to changes in conditions.

Work Conditions

- Work is performed in classrooms, offices, and virtual environments, involving contact with students, faculty, staff, parents, service providers and vendors.
- Work has deadlines, interruptions, and may be stressful at times.
- Work may involve teaching evening courses to accomplish objectives of the position.

This position is exempt from provisions of the Fair Labor Standards Act (FLSA) and is not eligible to earn overtime pay or compensatory time off for additional hours worked.

This description is not intended to be an all-inclusive list of the duties and responsibilities of this positions, nor is it intended to be such a listing of skills and abilities required to do the job. Rather, it is intended to describe the general nature of this position.