

Verification is a process mandated by the U.S. Department of Education requiring schools to verify self-reported data provided on the Free Application for Federal Student Aid (FAFSA) for accuracy to ensure students receive the maximum aid for which they are eligible. If discrepancies are found, the Office of Financial Aid will make corrections to your FAFSA. If the corrections lead to a change in your eligibility, the Office of Financial Aid will revise your award.

Processing times vary and increase closer to key registration and payment dates. Please be sure your documents are COMPLETE when you first submit them to the Office of Financial Aid. Financial aid will only be awarded once the verification process is complete. If your documentation is pending upon your payment due date, you are responsible for making arrangements to cover the balance due. Reimbursements are issued based on eligibility amount if financial aid exceeds charges.

Student Name: _____ Student ID: _____
Last First
Email: _____ Phone: _____

Complete ALL Sections. Do not leave any fields blank, enter "0" or "N/A if not applicable.

Section A: HOUSEHOLD INFORMATION

INDEPENDENT students include: Yourself, your spouse, children, and any individuals who live with and receive more than half of their support from you from now through June 30, 2025. Attach a separate sheet for additional family members if needed.

Name	Age	Relationship to Student	Attending college at least <u>half-time</u> during 2024-2025?	NAME of College and Grade Level: FR: Freshman, SO: Sophomore, JR: Junior, SR: Senior, GR: Grad student	
				Name of College	Grade Level
1.		Self	YES	Queens University of Charlotte	
2.			YES <input type="checkbox"/> or NO <input type="checkbox"/>		
3.			YES <input type="checkbox"/> or NO <input type="checkbox"/>		
4.			YES <input type="checkbox"/> or NO <input type="checkbox"/>		
5.			YES <input type="checkbox"/> or NO <input type="checkbox"/>		
6.			YES <input type="checkbox"/> or NO <input type="checkbox"/>		
7.			YES <input type="checkbox"/> or NO <input type="checkbox"/>		
8.			YES <input type="checkbox"/> or NO <input type="checkbox"/>		

Section B: STUDENT WAGES AND INCOME TAX INFORMATION

Did you file a tax return for 2022?

<input type="checkbox"/> YES: I filed taxes for 2022 Complete section below	<input type="checkbox"/> NO: I did not file taxes for 2022 Complete section below						
<input type="checkbox"/> I completed the IRS Data Retrieval Tool (DRT) in FAFSA to transfer 2021 tax return information into FAFSA.	<p>Student is required to provide a “Verification of Non-Filing” letter from the IRS. To obtain this letter, go to www.irs.gov and select “Get Your Tax Record”, then select “Get Transcript Online” or “Get Transcript by Mail”.</p> <input type="checkbox"/> I did not earn income in 2022.						
<input type="checkbox"/> I will complete the IRS Data Retrieval Tool (DRT). To do so, log into your FAFSA, select “Make FAFSA Corrections”, then navigate to the Financial Information section and follow the instructions.							
<input type="checkbox"/> I am unable or did not complete the IRS Data Retrieval Tool (DRT) and will submit my 2022 IRS Tax Return Transcript . To request a copy, please visit www.irs.gov/individuals/get-transcript .							
<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width:70%;">Employer</th> <th style="width:30%;">Amount Earned in 2022</th> </tr> </thead> <tbody> <tr> <td> </td> <td style="text-align: center;">\$</td> </tr> <tr> <td> </td> <td style="text-align: center;">\$</td> </tr> </tbody> </table>		Employer	Amount Earned in 2022		\$		\$
Employer	Amount Earned in 2022						
	\$						
	\$						

Section C: SPOUSE WAGES AND INCOME TAX INFORMATION

If married, did your spouse file a tax return for 2022?

<input type="checkbox"/> YES: My spouse filed taxes for 2022. Complete section below	<input type="checkbox"/> NO: My spouse was not required to file a tax return for 2022. Complete section below				
<input type="checkbox"/> My spouse completed the IRS Data Retrieval Tool (DRT) in FAFSA	<p>Spouse is required to provide a “Verification of Non-Filing” letter from the IRS. To obtain this letter, go to www.irs.gov and select “Get Your Tax Record”, then select “Get Transcript Online”.</p> <input type="checkbox"/> My spouse did not earn income in 2022.				
<input type="checkbox"/> My spouse will submit the 2022 IRS Tax Return Transcript . To request a copy, please visit www.irs.gov/individuals/get-transcript .					
<input type="checkbox"/> My spouse was unable or did not complete the IRS Data Retrieval Tool (DRT) and will submit my 2022 IRS Tax Return Transcript . To request a copy, please visit www.irs.gov/individuals/get-transcript .					
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Employer	Amount Earned in 2022				
	\$				

I certify that the information I have reported for federal student aid is complete and accurate. I authorize the Queens Student Financial Services to correct my FAFSA application based on the documentation submitted. I understand that additional information may be required if this form is incomplete, if documentation is missing, unclear, or insufficient, or if additional questions arise based on the information provided. **Warning: According to the U.S. Department of Education, if you purposely give false or misleading information on this form, you may be fined, sent to prison, or both.**

Student Signature: _____ **Date:** _____