

Verification is a process mandated by the U.S. Department of Education requiring schools to verify self-reported data provided on the Free Application for Federal Student Aid (FAFSA) for accuracy to ensure students receive the maximum aid for which they are eligible. If discrepancies are found, the Office of Financial Aid will make corrections to your FAFSA. If the corrections lead to a change in your eligibility, the Office of Financial Aid will revise your award.

Processing times vary and increase closer to key registration and payment dates. Please be sure your documents are COMPLETE when you first submit them to the Office of Financial Aid. Financial aid will only be awarded once the verification process is complete. If your documentation is pending upon your payment due date, you are responsible for making arrangements to cover the balance due. Reimbursements are issued based on eligibility amount if financial aid exceeds charges.

Student Name: _____ Student ID: _____
Last First
Email: _____ Phone: _____

Complete ALL Sections. Do not leave any fields blank, enter "0" or "N/A if not applicable.

Section A: HOUSEHOLD INFORMATION

INDEPENDENT students include: Yourself, your spouse, children, and any individuals who live with and receive more than half of their support from you from now through June 30, 2027. Attach a separate sheet for additional family members if needed.

Name	Age	Relationship to Student	Attending college at least <u>half-time</u> during 2026-2027?	NAME of College and Grade Level: FR: Freshman, SO: Sophomore, JR: Junior, SR: Senior, GR: Grad student	
				Name of College	Grade Level
1.		Self	YES	Queens University of Charlotte	
2.			YES ☐ or NO ☐		
3.			YES ☐ or NO ☐		
4.			YES ☐ or NO ☐		
5.			YES ☐ or NO ☐		
6.			YES ☐ or NO ☐		
7.			YES ☐ or NO ☐		
8.			YES ☐ or NO ☐		

2026-2027
Independent Student
Verification



Complete Form & Return via:
Mail: Queens University of Charlotte
Office of Student Financial Services
1900 Selwyn Ave. Charlotte, NC 28274
Fax: (704) 337-2416
On Campus: Jernigan Hall 111

Section B: STUDENT WAGES AND INCOME TAX INFORMATION

Did you file a tax return for 2024?

☐ **YES:** I filed taxes for 2024 **Complete section below**

☐ **NO:** I did not file taxes for 2024 **Complete section below**

☐ I **completed** the IRS Data Retrieval Tool (DRT) in FAFSA to transfer 2024 tax return information into FAFSA.

☐ I **will complete** the IRS Data Retrieval Tool (DRT). To do so, log into your FAFSA, select "Make FAFSA Corrections", then navigate to the Financial Information section and follow the instructions.

☐ I **am unable or did not complete** the IRS Data Retrieval Tool (DRT) and will submit my **2024 IRS Tax Return**.

Student is required to provide a "Verification of Non-Filing" letter from the IRS. To obtain this letter, go to www.irs.gov and select "Get Your Tax Record", then select "Get Transcript Online" or "Get Transcript by Mail".

☐ I **did not earn** income in 2024.

☐ I **did earn** income in 2024 (list Employer(s) and amounts earned below):
Attach all W2 and/or 1099 forms for 2024 income. If you are unable to locate your W2 or 1099 forms, please request a **Wage and Income Transcript** online at www.irs.gov/individuals/get-transcript

Employer	Amount Earned in 2024
	\$
	\$

Section C: SPOUSE WAGES AND INCOME TAX INFORMATION

If married, did your spouse file a tax return for 2024?

☐ **YES:** My spouse filed taxes for 2024. **Complete section below**

☐ **NO:** My spouse was not required to file a tax return for 2024. **Complete section below**

☐ My spouse **completed** the IRS Data Retrieval Tool (DRT) in FAFSA

☐ My spouse **will submit** the **2024 IRS Tax Return Transcript**.
To request a copy, please visit
www.irs.gov/individuals/get-transcript.

☐ My spouse **was unable or did not complete** the IRS Data Retrieval Tool (DRT) and will submit my **2024 IRS Tax Return**.

Spouse is required to provide a "Verification of Non-Filing" letter from the IRS. To obtain this letter, go to www.irs.gov and select "Get Your Tax Record", then select "Get Transcript Online".

☐ My spouse **did not** earn income in 2024.

☐ My spouse **did earn** income in 2024 (list below):
Attach all W2 and/or 1099 forms for 2024 income. If you are unable to locate your W2 or 1099 forms, please request a **Wage and Income Transcript** online at www.irs.gov/individuals/get-transcript

Employer	Amount Earned in 2024
	\$

I certify that the information I have reported for federal student aid is complete and accurate. I authorize the Queens Student Financial Services to correct my FAFSA application based on the documentation submitted. I understand that additional information may be required if this form is incomplete, if documentation is missing, unclear, or insufficient, or if additional questions arise based on the information provided. **Warning: According to the U.S. Department of Education, if you purposely give false or misleading information on this form, you may be fined, sent to prison, or both.**

Student Signature: _____ **Date:** _____