




SPECIAL EVENT RENTALS

Your go to guide for
weddings, funerals,
and celebrations of life

A blue-tinted photograph of a bride and groom sitting on a church bench. The groom is on the left, wearing a dark suit and tie, leaning towards the bride on the right. The bride is wearing a white wedding dress and veil. They are in a church setting with a large window in the background and a small lantern on the wall. The overall mood is romantic and formal.

Queens' historic campus provides the perfect backdrop for any special occasion. From weddings to anniversaries and any celebration in between, let us take care of it all. Each of our spaces offers different amenities, so your choice of location is tailored to your needs.

We look forward to working with you to create a truly memorable experience at Queens.



QUEENS HALL

McInnes Parlors
Hall Brown Terrace

For more than 100 years, McInnes Parlors have welcomed guests to Queens in the heart of Queens Hall.

The Parlors are great for gatherings such as cocktail receptions and holiday parties.

The addition of Hall Brown Terrace has given the parlors an extended space for guests to enjoy, which includes a stunning view of campus. The parlors can accommodate up to 100 guests, and, weather permitting, the terrace extends the accommodations to 200.

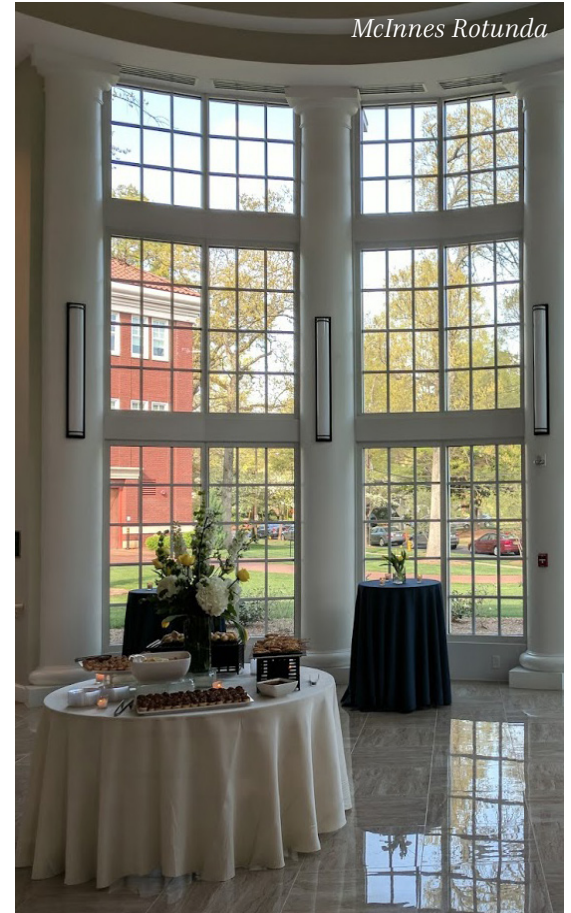


BELK CHAPEL

Sanctuary
McInnes Rotunda

Since its opening in 1950, Belk Chapel is a classically Southern space for your special ceremony with beautiful natural light. This space includes an airy rotunda to greet your guests from Radcliffe Avenue and pre-ceremony spaces for both sides of the wedding party.

We accommodate Saturday events in the Chapel to in two time blocks, 11 a.m. to 3 p.m. or 4-8 p.m., and other days based on availability.



BELK CHAPEL

Sanctuary
McInnes Rotunda

Rental Includes:

- Seating for up to 500 guests using the lower level and balcony
- One hour rehearsal on the Friday prior to wedding
- Headset and lectern microphone
- Campus parking
- Housekeeping
- Wedding party dressing areas
- Use of the piano included (cannot be removed)
- On-site event manager to ensure the Chapel is ready
- Livestream services available upon request and based on availability of staff

**All set up and breakdown/clean-up required to occur within 4-hour time block*



THE LEVINE CENTER

Claudia Belk Room
The Levine Lobby

Claudia Belk Room - With its more modern feel, the Claudia Belk Room offers seating for 150 and is the perfect space for larger receptions.

The Levine Lobby - The Levine Lobby is the welcoming point for your guests attending a special event in the Claudia Belk Room. The versatility of the space allows for larger receptions and cocktail receptions. Accommodates 100 guests.



FACILITY RENTALS

Facility	Non-Alum	Alum	Seats	Hours
Queens Hall Parlors with Hall Brown Terrace	\$2,475	\$1,980	150	6
Queens Hall Parlors	\$1,540	\$1,235	80	6
Belk Chapel 11 a.m. to 3 p.m.	\$1,650	\$1,320	350	4
Belk Chapel 4-8 p.m.	\$2,750	\$2,200	350	4
McInnes Rotunda	\$660	\$530	50-80	3
Claudia Belk	\$1,100	\$880	150	6
Outdoor Ceremony	\$880	\$705	100	4
Young Dining Hall (May-Aug.)	\$3,850	\$3,080	230	6
Sports Complex East/West Room	\$1,870	\$1,500	200	6

📍 Every Facility Rental Includes

- On-Site Event Manager
- Campus Parking
- Housekeeping
- A/V services

+ Additional Charges

At the time of signing the contract, we do ask for a \$300 refundable damage deposit. This will be refunded to you at the end of your event should there be no damages made.

★ Ceremony Day of Coordinator | \$500

Includes 1 hour pre-planning

Work with host and coordinate both rehearsal and ceremony

* Day of Ceremony/Reception Coordinator | \$1,200

Includes up to 4 hours pre-planning

Work with officiant and coordinate both rehearsal and ceremony

Coordinate and work with all vendors to ensure delivery and set up of both ceremony and reception

🍴 Food and Beverages

We do require you to use our in-house caterer and all alcohol must be provided by them as well. Please feel free to reach out to our Director of Catering, Jarrard Slater, at 704.688.2825 or slaterj@queens.edu to get further details and pricing.

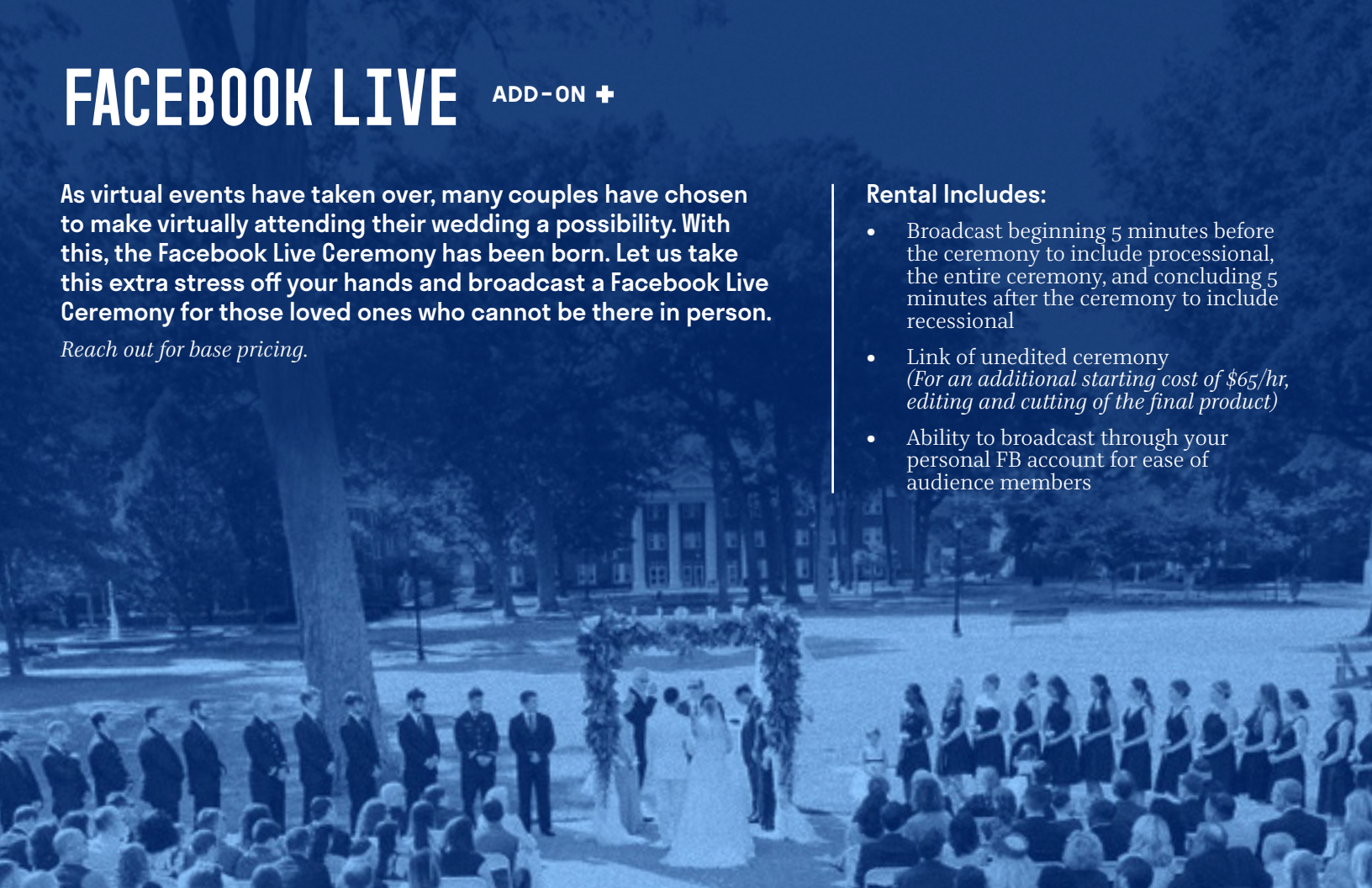
FACEBOOK LIVE ADD-ON +

As virtual events have taken over, many couples have chosen to make virtually attending their wedding a possibility. With this, the Facebook Live Ceremony has been born. Let us take this extra stress off your hands and broadcast a Facebook Live Ceremony for those loved ones who cannot be there in person.

Reach out for base pricing.

Rental Includes:

- Broadcast beginning 5 minutes before the ceremony to include processional, the entire ceremony, and concluding 5 minutes after the ceremony to include recessional
- Link of unedited ceremony
(For an additional starting cost of \$65/hr, editing and cutting of the final product)
- Ability to broadcast through your personal FB account for ease of audience members





Contact info: 704-971-5675 | Wedding Coordinator: 704-971-5675 | weddings@queens.edu | queens.edu/weddings